

To: Licensing and Gambling Acts Sub-Committee
Date: 4th April 2022
Report of: Head of Regulatory Services and Community Safety
Title of Report: The London Cocktail Club Limited – Application for a new premises licence for London Cocktail Club, Basement 29-31 George Street, Oxford, OX1 2AY
Application Ref: 22/00467/PREM

Summary and recommendations	
Purpose of report:	To inform the determination of The London Cocktail Club Limited's application for a new Premises Licence.
Corporate Priority:	Enable an Inclusive Economy
Recommendation(s): That the Licensing and Gambling Acts Sub-Committee resolves to:	
1. Determine The London Cocktail Club Limited's application taking into account the details in this report and any representations made at this Sub-Committee meeting.	

Appendices	
Appendix 1	Application for a new premises licence
Appendix 2	Previous Licences held at site
Appendix 3	Representation from Thames Valley Police
Appendix 4	Location Map

Introduction and background

1. This report is made to the Licensing & Gambling Acts Casework Sub- Committee so it may determine in accordance with its powers and the Licensing Act 2003 whether to grant a premises licence to The London Cocktail Club Limited.

Application Summary

- An application to grant a Premises Licence has been submitted by The London Cocktail Club Limited. A summary of the licensable activities applied for and the time proposed for these activities can be found detailed below:

Supply of Alcohol (On Sales Only), Recorded Music (Indoors Only):

Monday to Thursday	11:00 hours until 02:30 hours
Friday and Saturday	11:00 hours until 03:00 hours
Sunday	11:00 hours until 02:00 hours

Performance of Dance, Live Music, Recorded Music (Indoors Only):

Monday to Thursday	11:00 hours until 03:00 hours
Friday and Saturday	11:00 hours until 03:30 hours
Sunday	11:00 hours until 02:30 hours

Late Night Refreshment (Indoors Only):

Monday to Thursday	23:00 hours until 03:00 hours
Friday and Saturday	23:00 hours until 03:30 hours
Sunday	23:00 hours until 02:30 hours

Non-Standard Timings for all Licensable Activities:

New Years' Eve till 04.00 hours

On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00.

- Both the application and the steps that the applicant intends to take to promote the licensing objectives (as set out in the operating schedule) can be found at **Appendix One**.
- There have been several premises licence for this site with the most recent one lapsing due to the insolvency of the Premises Licence Holder. In order to assist all parties to this hearing, the previous premises licences can be found at **Appendix Two**.

Relevant Representations

- Valid representations have been received from the Responsible Authorities as detailed in the table below. Copies of these representations are attached at **Appendix Three**.

Responsible Authority	Response	Licensing Objective(s)
Thames Valley Police	Objection	Crime and disorder, Public Nuisance
Fire and Rescue Service	No Representation	
Environmental Health	No Representation	
Health and Safety	No Representation	

Planning	No Representation	
Trading Standards	No Representation	
Child Safeguarding	No Representation	
Licensing Authority	No Representation	

6. There are no representations from Interested Parties.

Location

7. A map is attached at **Appendix Four** showing the general location of the applicant's premises, and the proximity to the premises of those who have raised objections to the application.

Statement of Licensing Policy

8. The Sub-Committee is referred to the Council's Statement of Licensing Policy. In particular, the following paragraphs have a bearing upon the application:

Relevant Policy Matters	Section	Policy
Cumulative Impact	3.1.1 to 3.2.5	GN 18
Public Nuisance	7.3.1 to 7.3.9	LA2 to LA3 and LA5
Crime and Disorder	8.3.1 8.4.1 to 8.4.4 8.5.1 to 8.5.3 8.6.1 to 8.6.3	OS7 OS8 OS9 OS10

9. A copy of the Statement of Licensing Policy may be obtained from the Council Offices or found online at:

https://www.oxford.gov.uk/downloads/file/1303/statement_of_licensing_policy

Home Office Statutory Guidance

10. Members are also referred to the statutory guidance issued by the Home Office. Of particular relevance to this application are the following matters:

Relevant Sections	Relevant Paragraph
Crime and Disorder	2.1 to 2.5
Public Safety	2.10 2.12 to 2.13
Public Nuisance	2.15 to 2.19
Cumulative Impact	14.20 to 14.48

11. A copy of the Home Office Statutory Guidance may be found online at:

<https://www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003>

Cumulative Impact

12. At the time of the application being served on the Licensing Authority on 17th February 2022, the Statement of the Licensing Policy, current at the time, did not include a formal Special Saturation Policy.
13. On 21st March 2022 the reviewed Statement of the Licensing Policy and the Cumulative Impact Assessment were approved at Full Council meeting. The Council have 'readopted' Special Saturation Policies in respect of the City Centre and East Oxford as detailed within the current Statement of Licensing Policy. Therefore, members should be minded that the Special Saturation Policy should be taken into consideration whilst determining this application.
14. The Special Saturation Policies were introduced following evidence brought by Thames Valley Police showing the cumulative impact of premises licensed for the sale of alcohol on the licensing objectives of preventing crime and disorder and preventing public nuisance within the defined areas.
15. The effect of adopting Special Saturation Policies is to create a rebuttable presumption that applications for new Premises Licences or Club Premises Certificates or material variations to these will normally be refused, if relevant representations to that effect are received, unless it can be demonstrated that the operation of the premises involved will not add significantly to the cumulative impact already being experienced on the licensing objectives of preventing crime and disorder and preventing public nuisance.

Other Relevant Considerations

16. The Sub-Committee is reminded of its responsibilities under the Crime and Disorder Act 1998 (to co-operate in the reduction of crime and disorder in Oxford) and the Human Rights Act (which guarantees the right to a fair hearing for all parties in the determination of their civil rights, and also provides for the protection of property, which may include licences in existence, and the protection of private and family life) when considering the fair balance between the interests of the applicant and the rights of local residents. Any decision taken by the Sub-Committee must be necessary and proportionate to the objectives being pursued.
17. Members are reminded that whenever they make a decision under the Licensing Act 2003, they have a duty to act with a view to promoting the licensing objectives. These are: The Prevention of Crime and Disorder, Public Safety, The Prevention of Public Nuisance, Protection of Children from Harm.
18. When considering any representations, only those issues relating to the four licensing objectives should be considered and appropriate weight given to the importance and relevance of each representation.
19. In making its decision, Members must also have regard to the Home Office statutory guidance issued under section 182 of the Licensing Act 2003 and the Council's own Statement of Licensing Policy.

20. The Sub-Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:
- a) Grant the licence in accordance with the application.**
 - b) Modify the conditions of the operating schedule by altering or omitting or adding to them.**
 - c) Exclude or restrict from the scope of the licence any of the licensable activities to which the application relates.**
 - d) Reject the whole of the application.**

The Sub-Committee may also grant the licence subject to different conditions for different parts of the premises or the different licensable activities.

21. Members are asked to note that they may not modify the conditions or reject whole or part of the application merely because they consider it desirable to do so. It must be appropriate to do so in order to promote the licensing objectives. Any such step must relate to a relevant representation made.
22. If Members grant the application, the details of the operating schedule will be incorporated into the licence as conditions. The licence will also be subject to certain mandatory conditions.
23. Members should note that the applicant or persons making representations have the right of appeal against the decision made by the Sub-Committee.

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Job title	Senior Licensing Compliance Officer
Service area or department	Regulatory Services and Community Safety
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e-mail	licensing@oxford.gov.uk

APPENDIX ONE

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We The London Cocktail Club Limited
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
London Cocktail Club 29-31 George Street			
Post town	Oxford	Postcode	OX1 2AY

Telephone number at premises (if any)	.
Non-domestic rateable value of premises	£ none

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	The London Cocktail Club Limited
Address	29 Sclater Street London E1 6LB
Registered number (where applicable)	07438012
Description of applicant (for example, partnership, company, unincorporated association etc.)	Limited company

Telephone number (if any)	
E-mail address (optional)	

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
1	6	0 3 2 0 2 2

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

The premises is a cocktail bar

The premises was previously licensed to the terminal hours applied for in this application under reference 18/04093/TRPREM, however that licensed lapsed due to an event of insolvency by the then premises licence holder without a transfer application being submitted to resurrect the licence. This application is made to reinstate the licence

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M



A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Tue			
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon	11.00	03.00			
Tue	11.00	03.00			
Wed	11.00	03.00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur	11.00	03.00			
Fri	11.00	03.30			
			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	11.00	03.30	NYE from 11am on NYE to 04.00 on NYD		
			On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00.		
Sun	11.00	02.30			

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon	11.00	0300			
Tue	11.00	03.00			
Wed	11.00	03.00			
Thur	11.00	03.00			
			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Fri	11.00	03.30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	11.00	03.30			
Sun	11.00	02.30	<p>NYE from 11am on NYE to 04.00 on NYD</p> <p>On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00.</p>		

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	11.00	03.00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	11.00	03.00			
Wed	11.00	03.00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur	11.00	03.00			
Fri	11.00	03.30	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	11.00	03.30	NYE from 11am on NYE to 04.00 on NYD On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00.		
Sun	11.00	02.30			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors <input checked="" type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)	
Mon	23.00	03.00		
Tue	23.00	03.00		
Wed	23.00	03.00		
Thur	23.00	03.00		
			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)	
Fri	23.00	03.30		
Sat	23.00	03.30		
			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) NYE from 11pm on NYE to 04.00 on NYD	
Sun	23.00	02.30		
			On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00.	

J

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5)		
Mon	11.00	02.30	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6) NYE from 11am on NYE to 04.00 on NYD On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00.		
Tue	11.00	02.30			
Wed	11.00	02.30			
Thur	11.00	02.30			
Fri	11.00	03.00			
Sat	11.00	03.00			
Sun	11.00	02.00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Emma Rosemary Juliet Heaney
Date of birth	[REDACTED]
Address	[REDACTED]
Postcode	[REDACTED]
Personal licence number (if known)	01469
Issuing licensing authority (if known)	LB Lambeth

M

Describe the steps you intend to take to promote the four licensing objectives:

a) **General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

SEE ATTACHED PROPOSED CONDITIONS FOR ALL BOXES

b) **The prevention of crime and disorder**

SEE ATTACHED PROPOSED CONDITIONS FOR ALL BOXES

c) **Public safety**

SEE ATTACHED PROPOSED CONDITIONS FOR ALL BOXES

d) **The prevention of public nuisance**

SEE ATTACHED PROPOSED CONDITIONS FOR ALL BOXES

e) **The protection of children from harm**

SEE ATTACHED PROPOSED CONDITIONS FOR ALL BOXES

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).



IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF

THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her
	proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service (please see note 15)
Signature	
Date	16.2.22
Capacity	Solicitor for applicant

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

<p>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)</p> <p>Lana Tricker LT Law 18 Soho Square</p>
--

Post town	London	Postcode	W1D 3QL
Telephone number (if any)	[REDACTED]		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
[REDACTED]			

1. (a) The Premises Licence Holder shall ensure the premises' digitally recorded CCTV system cameras shall continually record while the premises are open to the public and recordings shall be kept for a minimum of 31 days with time and date stamping. The entire licensable area shall be covered with the CCTV. There shall be at least one camera positioned at each entry and exit point to monitor any external areas to the premises. At least one staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member shall be trained to access, download and provide copies of CCTV images or data recordings to an authorised officer of Oxford City Council or Thames Valley Police together with facilities for viewing upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such quality as to be able to identify the recorded person in any light.

(b) Signage advising customers that CCTV is in use shall be positioned in prominent positions.

2. An incident log shall be maintained at the premises and made available on request to an authorised officer, the Local Authority or Police. The register shall record the following: A. All crimes reported to the venue. B. All ejections of patrons. C. Any complaints received concerning crime and disorder. D. Any incidents of disorder. E. All seizures of drugs or offensive weapons. F. Any faults in the CCTV system or searching equipment or scanning equipment. G. Any refusal of the sale of alcohol. H. Any visit by a relevant authority or emergency service.

3.. Food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.

4. . Notices will be prominently displayed at exits requesting the public to respect the need of local residents and to leave the premises and the area quietly.

5..Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.

6. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

7. The area immediately outside the premises, shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.

8. Any person permitted to temporarily leave and then re-enter the premises, eg to smoke, shall not be permitted to take drinks or glass containers with them.

9. An entry, closure and dispersal policy for controlling the opening of the premises and the departure of customers from the premises at the conclusion of the licensed activities shall be put in place and shall be actively operated. The policy shall be in written form and made available upon request by an authorised officer of the Police and authorised officers. The dispersal policy shall include:

- (a) at the end of the evening management and staff shall assist with the orderly and gradual dispersal of patrons in line with the written dispersal policy;
- b) staff members (including door personnel when employed) shall advise patrons to leave the premises quickly and quietly out of respect for neighbours;
- (c) notices shall be displayed requesting customers to leave quietly and in an orderly manner out of consideration to neighbours and their attention shall be drawn to these notices by members of staff;
- (d) bottle and drinking receptacles shall be removed from any patron before exiting the premises;
- (e) customers shall be actively discouraged from assembling outside the premises at the end of permissible hours.

10. Staff employed to sell alcohol shall undergo training upon induction. This shall include, but not be limited to:

- The premises age verification policy
- The law relating to underage sales
- Dealing with refusal of sales

- Recognising valid identity documents not in the English language
- Identifying attempts by intoxicated persons to purchase alcohol
- Identifying signs of intoxication
- Conflict management
- How to identify and safeguard vulnerable persons who attend and leave the premises
- Identifying signs of drug usage and prevention
- The four licensing objectives

Such training sessions are to be documented and refreshed every six months. All training sessions are to be documented in English. Records of training shall be made available to an authorised officer Oxford City Council or Thames Valley Police upon request.

11. The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.

12. There shall be no designated dance floor.

13. Waiter/waitress service shall be available at all times.

14. A sound limiting device located in a separate and remote lockable cabinet from the volume control shall be fitted to any musical amplification system and set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service to ensure that no noise nuisance is caused to local residents. The operational panel of the noise limiter shall then be secured to the satisfaction of officer from the Environmental Health Service. The keys securing the noise limiter cabinet shall be held by the licence holder or authorised manager only, and shall not be accessed by any other person. The limiter shall not be altered without prior agreement with the Environmental Health Service.

15. A challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.

16. The venue is to provide information on local taxi firms and transport links to patrons leaving the venue upon request.

17. A direct telephone for number for the manager at the premises shall be available and displayed at all times the premises is open. This telephone number is to be made available to residents and businesses in the vicinity upon request.

18. Notwithstanding conditions 19 and 20 the operation at the premises will be risk assessed and should the risk assessment deem it necessary the requisite number of SIA licensed door supervisors shall be on duty at the premises whilst the event/operation is taking place and up to at least 30 minutes after the event/operation has finished.

19. A minimum of two SIA door staff shall be employed at the premises from 9pm until closing on Fridays and Saturdays.

20. A minimum of 1 SIA door staff shall be employed at the premises from 9pm until closing on Sunday-Thursday.

21. When employed, a register of Door Supervisors shall be kept. The register must show the following details:

- Full SIA registration number
- Date and time that the door supervisor commenced duty, countersigned by the DPS or Duty Manager
- Date and time that the door supervisor finished work, countersigned by the DPS or Duty Manager
- Any occurrence or incident of interest impacting on any of the four licensing objectives must be recorded giving names of the door supervisor involved.

The Door Supervisor register shall be kept at the premises and be available for inspection by an authorised officer of Thames Valley Police, or an authorised officer from Oxford City Council

22. Regular checks of high risk areas for drug use (including the toilets) shall be carried out by door staff and premises staff when door staff are not available.

23. An active search policy shall be put in place to prevent illegal drugs and weapons being brought on to the premises. The policy shall include, but not be limited to, methods of search, detection, confiscation and disposal and shall be actively operated. The policy shall be in written format and made available upon request to an authorised officer of Oxford City Council or Thames Valley Police. Notices shall also be put in place informing customers that the management reserve the right to conduct an outer body search and/or bag as a condition of entering the premises.

24. The number of patrons (excluding staff) permitted at the premises shall be 150 persons. The Premises Licence Holder shall ensure that there are appropriate management controls to ensure that the occupancy figure is not exceeded at any time.

25. Doors and windows at the premises are to remain closed after 2300 hours save for access and egress.

26. No speakers for amplification of regulated entertainment shall be operated on the outside of the premises

27. Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.

28. The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.

29. Prominent, clear notices shall be displayed at all exit points to advise customers that the areas surrounding the premises is an Alcohol Free Zone.

30. All staff shall be suitably trained for their job function for the premises. The training shall be written into a programme, ongoing and under constant review, and must be available to a relevant Responsible Authority when called upon.

31. No person shall be admitted to the premises less than one hour before cessation of the last licensable activity.

32. The premises may remain open for the sale of alcohol, regulated entertainment and the provision of late night refreshment from the terminal hour for those activities on New Year's Eve through to 4am on New Year's Day

33. On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00

APPENDIX TWO

The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005 Regulation 33, 34 and Schedule 12 Part A

Premises Licence *Oxford City Council*

Premises Licence Number

18/04093/TRPREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code:

Cirkus Bar
29-31 George Street
Oxford
OX1 2AY

Telephone number: 01865 200655

Where the licence is time limited the dates:

Not applicable

Licensable activities authorised by the licence:

Live music
Recorded music
Dance
Sale of alcohol

Times the licence authorises the carrying out of licensable activities:

Live and Recorded music, Dance:

Monday to Thursday: 17:00 hours to 03:00 hours the following day
Friday to Saturday: 17:00 hours to 03:30 hours the following day
Sunday: 17:00 hours to 02:30 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day
Provided indoors only

Sale of alcohol:

Monday to Thursday: 17:00 hours to 02:30 hours the following day
Friday to Saturday: 17:00 hours to 03:00 hours the following day
Sunday: 17:00 hours to 02:00 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day

The opening hours of the premises:

At the discretion of the licence holder

Where the licence authorises supplies of alcohol whether these are on and/or off supplies:

On Sales Only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Cirkus Bars Ltd.
29 -31 George Street
Oxford
OX1 2AY

Registered number of holder, for example company number, charity number (where applicable):

11477622

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol:

Hannah Victoria Elizabeth Robinson

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Personal licence number: LAPER/04/01/18
Licensing Authority: Vale of White Horse District Council

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence;
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions:
 - a) premises where the premises licence authorises plays or films
 - b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001.
4.
 - 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:
 - i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

6.
 - 1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - 2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - 3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:
 - a) a holographic mark; or
 - b) an ultraviolet feature.

7. The responsible person must ensure that—
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i) beer or cider: ½ pint;
 - ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii) still wine in a glass: 125 ml;
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

8.
 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
 2. For the purposes of the condition set out in paragraph 1:
 - (a) duty is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) permitted price is the price found by applying the formula: $P=D+(D \times V)$ where:
 - (i) P is the permitted price,
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) relevant person means, in relation to premises in respect of which there is in force a premises licence:
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) relevant person means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) valued added tax means value added tax charged in accordance with the Value Added Tax Act 1994.
 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (the first day) would be different from the permitted price on the next day (the second day) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the Operating Schedule

9. A minimum of 2 Door Supervisors, all individually registered with the Security Industry Authority, shall be on the premises at all times between 2100 hours and until at least 30 minutes after the last sale of alcohol on any night that the licensable activity ends after Midnight.
10. The maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 150.
11. Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.
12. The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.
13. No person under the age of 18 will be admitted to the premises
14. At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Thames Valley Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1, July 2004).
15. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
16. Prominent, clear notices shall be displayed at all exit points to advise customers that the area surrounding the premises is an Alcohol Free Zone.
17. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
18. The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.
19. Drinks shall be served in containers made from safety glass (e.g. toughened etc. or other such material).
Note: Weights and measures legislation requires the use of "stamped glasses" where "meter-measuring equipment" is not in use.

Annex 3 – Conditions attached after a hearing by the licensing authority

20. All staff shall be suitably trained for their job function for the premises. The training shall be written into a programme, ongoing and under constant review, and must be available to a relevant Responsible Authority when called upon.
21. No person shall be admitted to the premises less than one hour before cessation of the last licensable activity.
22. Upon completion of a crime survey by Thames Valley Police the Licence Holder shall act accordingly with the recommendations of the survey.
23. All staff shall be aware of the law regarding the refusal of service to any person who is drunk or is underage, and shall be aware of how to seek identification from anyone who appears to be underage.
24. A Premises Daily Register shall be kept at the premises. This register will be maintained and kept for a minimum of 12 months.
This register should record:
 - The name of the person responsible for the premise on each given day
 -
 - All calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti-social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call.
 - All incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.

The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premises.

25. All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
26. No drinks shall be served in bottles.
27. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
28. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance
29. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system, the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.

30. The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of, Thames Valley Police and the Licensing Authority.
31. The Licence Holder shall implement a written responsible drinking policy to be agreed in writing with Thames Valley Police.
32. The Licence Holder shall implement a written drugs policy to be approved in writing by Thames Valley Police.
33. The Licence Holder shall implement a written dispersal policy.
34. All Door Staff and security staff should be instantly recognisable as such by the use of High Visibility clothing. This shall be for inside the premises as well as outside.
35. The premises shall implement and work to the Challenge 21 Rule, whereby anyone who appears 21 years of age (or below) and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises must be challenged for credible identification.
36. The premises shall subscribe to Radio Link
37. There will be 10 small secure lockers installed somewhere in the premises for the deposit of customers personal effects.
38. There will be a scheme for the positioning of CCTV cameras, to be approved by Thames valley Police and the Local Authority.

Annex 4 – Plans

See attached plan

**The Licensing Act 2003
(Premises licences and club premises certificates) Regulations 2005
Regulation 33, 34 and Schedule 12
Part A**

**Premises Licence
*Oxford City Council***

Premises Licence Number

16/01406/MVPREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code:

JT's Cocktail Bar
29-31 George Street
Oxford
OX1 2AY

Telephone number:

Where the licence is time limited the dates:

Not applicable

Licensable activities authorised by the licence:

Live music
Recorded music
Dance
Sale of alcohol

Times the licence authorises the carrying out of licensable activities:

Live and Recorded music, Dance:

Monday to Thursday: 17:00 hours to 03:00 hours the following day
Friday to Saturday: 17:00 hours to 03:30 hours the following day
Sunday: 17:00 hours to 02:30 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day
Provided indoors only

Sale of alcohol:

Monday to Thursday: 17:00 hours to 02:30 hours the following day
Friday to Saturday: 17:00 hours to 03:00 hours the following day
Sunday: 17:00 hours to 02:00 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day

The opening hours of the premises:

At the discretion of the licence holder

Where the licence authorises supplies of alcohol whether these are on and/or off supplies:

On sales only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Mr Jayson Paul Lyon



Registered number of holder, for example company number, charity number (where applicable):

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol:

Mr Jayson Paul Lyon

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Personal licence number: PERS/11/1050

Licensing Authority: Test Valley

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence;
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions:
 - a) premises where the premises licence authorises plays or films
 - b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001.
4.
 - 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:
 - i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

6.
 - 1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - 2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - 3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:
 - a) a holographic mark; or
 - b) an ultraviolet feature.

7. The responsible person must ensure that—
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i) beer or cider: ½ pint;
 - ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii) still wine in a glass: 125 ml;
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

8.
 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
 2. For the purposes of the condition set out in paragraph 1:
 - (a) duty is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) permitted price is the price found by applying the formula: $P=D+(D \times V)$ where:
 - (i) P is the permitted price,
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) relevant person means, in relation to premises in respect of which there is in force a premises licence:
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) relevant person means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) valued added tax means value added tax charged in accordance with the Value Added Tax Act 1994.
 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (the first day) would be different from the permitted price on the next day (the second day) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the Operating Schedule

9. A minimum of 2 Door Supervisors, all individually registered with the Security Industry Authority, shall be on the premises at all times between 2100 hours and until at least 30 minutes after the last sale of alcohol on any night that the licensable activity ends after Midnight.
10. The maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 150.
11. Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.
12. The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.
13. No person under the age of 18 will be admitted to the premises
14. At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Thames Valley Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1, July 2004).
15. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
16. Prominent, clear notices shall be displayed at all exit points to advise customers that the area surrounding the premises is an Alcohol Free Zone.
17. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
18. The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.
19. Drinks shall be served in containers made from safety glass (e.g. toughened etc. or other such material).
Note: Weights and measures legislation requires the use of "stamped glasses" where "meter-measuring equipment" is not in use.

Annex 3 – Conditions attached after a hearing by the licensing authority

20. All staff shall be suitably trained for their job function for the premises. The training shall be written into a programme, ongoing and under constant review, and must be available to a relevant Responsible Authority when called upon.
21. No person shall be admitted to the premises less than one hour before cessation of the last licensable activity.
22. Upon completion of a crime survey by Thames Valley Police the Licence Holder shall act accordingly with the recommendations of the survey.
23. All staff shall be aware of the law regarding the refusal of service to any person who is drunk or is underage, and shall be aware of how to seek identification from anyone who appears to be underage.
24. A Premises Daily Register shall be kept at the premises. This register will be maintained and kept for a minimum of 12 months.
This register should record:
 - The name of the person responsible for the premise on each given day
 -
 - All calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti-social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call.
 - All incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.

The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premises.

25. All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
26. No drinks shall be served in bottles.
27. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
28. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance
29. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system, the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.

30. The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of, Thames Valley Police and the Licensing Authority.
31. The Licence Holder shall implement a written responsible drinking policy to be agreed in writing with Thames Valley Police.
32. The Licence Holder shall implement a written drugs policy to be approved in writing by Thames Valley Police.
33. The Licence Holder shall implement a written dispersal policy.
34. All Door Staff and security staff should be instantly recognisable as such by the use of High Visibility clothing. This shall be for inside the premises as well as outside.
35. The premises shall implement and work to the Challenge 21 Rule, whereby anyone who appears 21 years of age (or below) and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises must be challenged for credible identification.
36. The premises shall subscribe to Radio Link
37. There will be 10 small secure lockers installed somewhere in the premises for the deposit of customers personal effects.
38. There will be a scheme for the positioning of CCTV cameras, to be approved by Thames valley Police and the Local Authority.

Annex 4 – Plans

See attached plan

**The Licensing Act 2003
(Premises licences and club premises certificates) Regulations 2005
Regulation 33, 34 and Schedule 12
Part A**

**Premises Licence
*Oxford City Council***

Premises Licence Number

16/00637/TRPREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code:

Roppongi
29-31 George Street
Oxford
OX1 2AU

Telephone number:

Where the licence is time limited the dates:

Not applicable

Licensable activities authorised by the licence:

Live music
Recorded music
Dance
Sale of alcohol

Times the licence authorises the carrying out of licensable activities:

Live and Recorded music, Dance:

Monday to Thursday: 17:00 hours to 03:00 hours the following day
Friday to Saturday: 17:00 hours to 03:30 hours the following day
Sunday: 17:00 hours to 02:30 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day
Provided indoors only

Sale of alcohol:

Monday to Thursday: 17:00 hours to 02:30 hours the following day
Friday to Saturday: 17:00 hours to 03:00 hours the following day
Sunday: 17:00 hours to 02:00 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day

The opening hours of the premises:

At the discretion of the licence holder

Where the licence authorises supplies of alcohol whether these are on and/or off supplies:

On sales only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Mr Jayson Paul Lyon



Registered number of holder, for example company number, charity number (where applicable):

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol:

Mr Jayson Paul Lyon

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Personal licence number: PERS/11/1050

Licensing Authority: Test Valley

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence;
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions:
 - a) premises where the premises licence authorises plays or films
 - b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001.
4.
 - 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:
 - i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

6.
 - 1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - 2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - 3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:
 - a) a holographic mark; or
 - b) an ultraviolet feature.
7. The responsible person must ensure that—
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i) beer or cider: ½ pint;
 - ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii) still wine in a glass: 125 ml;
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
8.
 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
 2. For the purposes of the condition set out in paragraph 1:
 - (a) duty is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) permitted price is the price found by applying the formula: $P=D+(D \times V)$ where:
 - (i) P is the permitted price,
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) relevant person means, in relation to premises in respect of which there is in force a premises licence:
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) relevant person means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) value added tax means value added tax charged in accordance with the Value Added Tax Act 1994.
 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (the first day) would be different from the permitted price on the next day (the second day) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the Operating Schedule

9. A minimum of 2 Door Supervisors, all individually registered with the Security Industry Authority, shall be on the premises at all times between 2100 hours and until at least 30 minutes after the last sale of alcohol on any night that the licensable activity ends after Midnight.
10. The maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 150.
11. Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.
12. The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.
13. No person under the age of 18 will be admitted to the premises
14. At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Thames Valley Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1, July 2004).
15. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
16. Prominent, clear notices shall be displayed at all exit points to advise customers that the area surrounding the premises is an Alcohol Free Zone.
17. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
18. The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.

Annex 3 – Conditions attached after a hearing by the licensing authority

19. All staff shall be suitably trained for their job function for the premise. The training shall be written into a programme, ongoing and under constant review, and must be available to a relevant Responsible Authority when called upon.
20. No person shall be admitted to the premises less than one hour before cessation of the last licensable activity.
21. Upon completion of a crime survey by Thames Valley Police the Licence Holder shall act accordingly with the recommendations of the survey.
22. All staff shall be aware of the law regarding the refusal of service to any person who is drunk or is underage, and shall be aware of how to seek identification from anyone who appears to be underage.
23. A Premises Daily Register shall be kept at the premise. This register will be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premise on each given day. The Premises Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call. The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premise. The Premises Daily Register will also record all incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.
24. All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
25. No drinks shall be served in bottles.
26. Drinks shall be served in non-glassware drinking vessels (e.g. plastic, polystyrene, waxed paper)
Note. Weights and measures legislation requires the use of "stamped glasses" where "meter-measuring equipment" is not in use.
27. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
28. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance
29. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system, the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.
30. The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of, Thames Valley Police and the Licensing Authority.

31. The Licence Holder shall implement a written responsible drinking policy to be agreed in writing with Thames Valley Police.
32. The Licence Holder shall implement a written drugs policy to be approved in writing by Thames Valley Police.
33. U05565 - Written dispersal policy
34. All Door Staff and security staff should be instantly recognisable as such by the use of High Visibility clothing. This shall be for inside the premises as well as outside.
35. The premises shall implement and work to the Challenge 21 Rule, whereby anyone who appears 21 years of age (or below) and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises must be challenged for credible identification.
36. The premises shall subscribe to Radio Link
37. Drinks shall be served in non-glassware drinking vessels (e.g. polycarbonate, plastic, polystyrene, waxed paper). Note that weights and measures legislation requires the use of stamped glasses where meter-measuring equipment is not in use.
38. There will be 10 small secure lockers installed somewhere in the premises for the deposit of customers personal effects.
39. There will be a scheme for the positioning of CCTV cameras, to be approved by Thames valley Police and the Local Authority.

Annex 4 – Plans

See attached plan

**The Licensing Act 2003
(Premises licences and club premises certificates) Regulations 2005
Regulation 33, 34 and Schedule 12
Part A**

**Premises Licence
*Oxford City Council***

Premises Licence Number

12/00487/TRPREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Roppongi
29-31 George Street
Oxford
OX1 2AU

Telephone number

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Live music
Recorded music
Dance
Provision of facilities for dancing
Sale of alcohol

Times the licence authorises the carrying out of licensable activities

Live and recorded music, dance, provision of facilities for dancing:

Monday to Thursday: 17:00 hours to 03:00 hours the following day
Friday to Saturday: 17:00 hours to 03:30 hours the following day
Sunday: 17:00 hours to 02:30 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day
Provided indoors only

Sale of alcohol:

Monday to Thursday: 17:00 hours to 02:30 hours the following day
Friday to Saturday: 17:00 hours to 03:00 hours the following day
Sunday: 17:00 hours to 02:00 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day

The opening hours of the premises

At the discretion of the licence holder

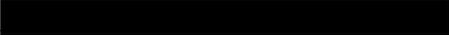
Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On sales only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Massimo Facciuto
Roppongi
29-31 George Street
Oxford
OX1 2AU



Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Kaman Man

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: 06/0702
Licensing Authority: Wycombe District Council

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence;
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions:
 - a) premises where the premises licence authorises plays or films
 - b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001.
4.
 - 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:
 - i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

6.
 - 1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - 2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - 3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:
 - a) a holographic mark; or
 - b) an ultraviolet feature.
7. The responsible person must ensure that—
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i) beer or cider: ½ pint;
 - ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii) still wine in a glass: 125 ml;
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
8.
 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
 2. For the purposes of the condition set out in paragraph 1:
 - (a) duty is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) permitted price is the price found by applying the formula: $P=D+(D \times V)$ where:
 - (i) P is the permitted price,
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) relevant person means, in relation to premises in respect of which there is in force a premises licence:
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) relevant person means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) value added tax means value added tax charged in accordance with the Value Added Tax Act 1994.
 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (the first day) would be different from the permitted price on the next day (the second day) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the Operating Schedule

9. A minimum of 2 Door Supervisors, all individually registered with the Security Industry Authority, shall be on the premises at all times between 2100 hours and until at least 30 minutes after the last sale of alcohol on any night that the licensable activity ends after Midnight.
10. The maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 150.
11. Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.
12. The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.
13. No person under the age of 18 will be admitted to the premises
14. At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Thames Valley Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1, July 2004).
15. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
16. Prominent, clear notices shall be displayed at all exit points to advise customers that the area surrounding the premises is an Alcohol Free Zone.
17. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
18. The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.

Annex 3 – Conditions attached after a hearing by the licensing authority

19. All staff shall be suitably trained for their job function for the premise. The training shall be written into a programme, ongoing and under constant review, and must be available to a relevant Responsible Authority when called upon.
20. No person shall be admitted to the premises less than one hour before cessation of the last licensable activity.
21. Upon completion of a crime survey by Thames Valley Police the Licence Holder shall act accordingly with the recommendations of the survey.
22. All staff shall be aware of the law regarding the refusal of service to any person who is drunk or is underage, and shall be aware of how to seek identification from anyone who appears to be underage.
23. A Premises Daily Register shall be kept at the premise. This register will be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premise on each given day. The Premises Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call. The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premise. The Premises Daily Register will also record all incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.
24. All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
25. No drinks shall be served in bottles.
26. Drinks shall be served in non-glassware drinking vessels (e.g. plastic, polystyrene, waxed paper)
Note. Weights and measures legislation requires the use of "stamped glasses" where "meter-measuring equipment" is not in use.
27. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
28. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance
29. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system, the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.
30. The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of, Thames Valley Police and the Licensing Authority.

31. The Licence Holder shall implement a written responsible drinking policy to be agreed in writing with Thames Valley Police.
32. The Licence Holder shall implement a written drugs policy to be approved in writing by Thames Valley Police.
33. U05565 - Written dispersal policy
34. All Door Staff and security staff should be instantly recognisable as such by the use of High Visibility clothing. This shall be for inside the premises as well as outside.
35. The premises shall implement and work to the Challenge 21 Rule, whereby anyone who appears 21 years of age (or below) and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises must be challenged for credible identification.
36. The premises shall subscribe to Radio Link
37. Drinks shall be served in non-glassware drinking vessels (e.g. polycarbonate, plastic, polystyrene, waxed paper). Note that weights and measures legislation requires the use of stamped glasses where meter-measuring equipment is not in use.
38. There will be 10 small secure lockers installed somewhere in the premises for the deposit of customers personal effects.
39. There will be a scheme for the positioning of CCTV cameras, to be approved by Thames valley Police and the Local Authority.

Annex 4 – Plans

**The Licensing Act 2003
(Premises licences and club premises certificates) Regulations 2005
Regulation 33, 34 and Schedule 12
Part A**

**Premises Licence
*Oxford City Council***

Premises Licence Number

11/01582/TRPREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Roppongi
29-31 George Street
Oxford
OX1 2AU

Telephone number

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Live music
Recorded music
Dance
Provision of facilities for dancing
Sale of alcohol

Times the licence authorises the carrying out of licensable activities

Live and recorded music, dance, provision of facilities for dancing:

Monday to Thursday: 17:00 hours to 03:00 hours the following day
Friday to Saturday: 17:00 hours to 03:30 hours the following day
Sunday: 17:00 hours to 02:30 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day
Provided indoors only

Sale of alcohol:

Monday to Thursday: 17:00 hours to 02:30 hours the following day
Friday to Saturday: 17:00 hours to 03:00 hours the following day
Sunday: 17:00 hours to 02:00 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day

The opening hours of the premises

At the discretion of the licence holder

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On sales only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Mohammed Adel El-Baghdadi

[REDACTED]

Mr Massimo Facciuto

[REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Paul Anthony Nisbeth

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: 09/00814/PER

Licensing Authority: Oxford City Council

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence;
(a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence,

or

(b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions: a) premises where the premises licence authorises plays or films b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001.
4. The maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 150.
5. Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.
6. The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.
7. 1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on -

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

8. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
9. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
10. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
11. The responsible person shall ensure that -
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.

Annex 2 – Conditions consistent with the Operating Schedule

12. A minimum of 2 Door Supervisors, all individually registered with the Security Industry Authority, shall be on the premises at all times between 2100 hours and until at least 30 minutes after the last sale of alcohol on any night that the licensable activity ends after Midnight.
13. No person under the age of 18 will be admitted to the premises
14. At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Thames Valley Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1, July 2004).
15. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
16. Prominent, clear notices shall be displayed at all exit points to advise customers that the area surrounding the premises is an Alcohol Free Zone.
17. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
18. All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 18 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.
19. The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.

Annex 3 – Conditions attached after a hearing by the licensing authority

20. All staff shall be suitably trained for their job function for the premise. The training shall be written into a programme, ongoing and under constant review, and must be available to a relevant Responsible Authority when called upon.
21. No person shall be admitted to the premises less than one hour before cessation of the last licensable activity.
22. Upon completion of a crime survey by Thames Valley Police the Licence Holder shall act accordingly with the recommendations of the survey.
23. All staff shall be aware of the law regarding the refusal of service to any person who is drunk or is underage, and shall be aware of how to seek identification from anyone who appears to be underage.
24. A Premises Daily Register shall be kept at the premise. This register will be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premise on each given day. The Premises Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call. The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premise. The Premises Daily Register will also record all incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.
25. All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
26. No drinks shall be served in bottles.
27. Drinks shall be served in non-glassware drinking vessels (e.g. plastic, polystyrene, waxed paper)
Note. Weights and measures legislation requires the use of "stamped glasses" where "meter-measuring equipment" is not in use.
28. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
29. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance
30. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system, the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.
31. The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of, Thames Valley Police and the Licensing Authority.

32. The Licence Holder shall implement a written responsible drinking policy to be agreed in writing with Thames Valley Police.
33. The Licence Holder shall implement a written drugs policy to be approved in writing by Thames Valley Police.
34. The Licence Holder shall implement a written dispersal policy to be agreed in writing by Thames Valley Police. The dispersal policy shall include the following provisions:
 - 1) Prominent, clear notices will be displayed at all exits and in the beer garden requesting that customers respect the needs of local residents and leave the premises and the area quietly.
 - 2) At the end of the opening hours, staff will take reasonable steps to ensure that all customers are not causing a nuisance and have moved away from the vicinity of the premises.
 - 3) The volume of background music will be reduced between regulated entertainment finishing and the premises closing.
 - 4) Patrons will be able to call a taxi from within the premises.
 - 5) Taxi drivers will be requested to turn off their engines when waiting for passengers, and to enter the premises to collect their fares, and not sound their horns outside.
 - 6) All staff will be informed of and trained in the dispersal policy.
35. All Door Staff and security staff should be instantly recognisable as such by the use of High Visibility clothing. This shall be for inside the premises as well as outside.
36. The premises shall implement and work to the Challenge 21 Rule, whereby anyone who appears 21 years of age (or below) and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises must be challenged for credible identification.
37. The premises shall subscribe to Radio Link.
38. There will be a scheme for the positioning of CCTV cameras, to be approved by Thames valley Police and the Local Authority.
39. There will be 10 small secure lockers installed somewhere in the premises for the deposit of customers personal effects.

Annex 4 – Plans

**The Licensing Act 2003
(Premises licences and club premises certificates) Regulations 2005
Regulation 33, 34 and Schedule 12
Part A**

**Premises Licence
*Oxford City Council***

Premises Licence Number

10/01140/TRPREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Roppongi
29-31 George Street
Oxford
OX1 2AU

Telephone number

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Live music
Recorded music
Dance
Provision of facilities for dancing
Sale of alcohol

Times the licence authorises the carrying out of licensable activities

Live and recorded music, dance, provision of facilities for dancing:

Monday to Thursday: 17:00 hours to 03:00 hours the following day
Friday to Saturday: 17:00 hours to 03:30 hours the following day
Sunday: 17:00 hours to 02:30 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day
Provided indoors only

Sale of alcohol:

Monday to Thursday: 17:00 hours to 02:30 hours the following day
Friday to Saturday: 17:00 hours to 03:00 hours the following day
Sunday: 17:00 hours to 02:00 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day

The opening hours of the premises

At the discretion of the licence holder

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On sales only

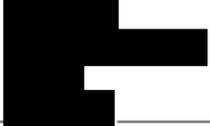
Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Mohammed Adel El-Baghdadi



Mr Siaka Stevens



Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Paul Anthony Nisbeth

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: 09/00814/PER

Licensing Authority: Oxford City Council

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence;
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence,

or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions: a) premises where the premises licence authorises plays or films b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001.
4. The maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 150.
5. Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.
6. The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.
7.
 - 1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on -
(i) the outcome of a race, competition or other event or process, or
(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

8. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
9. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
10. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
11. The responsible person shall ensure that -
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.

Annex 2 – Conditions consistent with the Operating Schedule

12. A minimum of 2 Door Supervisors, all individually registered with the Security Industry Authority, shall be on the premises at all times between 2100 hours and until at least 30 minutes after the last sale of alcohol on any night that the licensable activity ends after Midnight.
13. No person under the age of 18 will be admitted to the premises
14. At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Thames Valley Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1, July 2004).
15. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
16. Prominent, clear notices shall be displayed at all exit points to advise customers that the area surrounding the premises is an Alcohol Free Zone.
17. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
18. All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 18 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.
19. The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.

Annex 3 – Conditions attached after a hearing by the licensing authority

20. All staff shall be suitably trained for their job function for the premise. The training shall be written into a programme, ongoing and under constant review, and must be available to a relevant Responsible Authority when called upon.
21. No person shall be admitted to the premises less than one hour before cessation of the last licensable activity.
22. Upon completion of a crime survey by Thames Valley Police the Licence Holder shall act accordingly with the recommendations of the survey.
23. All staff shall be aware of the law regarding the refusal of service to any person who is drunk or is underage, and shall be aware of how to seek identification from anyone who appears to be underage.
24. A Premises Daily Register shall be kept at the premise. This register will be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premise on each given day. The Premises Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call. The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premise. The Premises Daily Register will also record all incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.
25. All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
26. No drinks shall be served in bottles.
27. Drinks shall be served in non-glassware drinking vessels (e.g. plastic, polystyrene, waxed paper)
Note. Weights and measures legislation requires the use of "stamped glasses" where "meter-measuring equipment" is not in use.
28. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
29. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance
30. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system, the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.
31. The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of, Thames Valley Police and the Licensing Authority.

32. The Licence Holder shall implement a written responsible drinking policy to be agreed in writing with Thames Valley Police.
33. The Licence Holder shall implement a written drugs policy to be approved in writing by Thames Valley Police.
34. The Licence Holder shall implement a written dispersal policy to be agreed in writing by Thames Valley Police. The dispersal policy shall include the following provisions:
 - 1) Prominent, clear notices will be displayed at all exits and in the beer garden requesting that customers respect the needs of local residents and leave the premises and the area quietly.
 - 2) At the end of the opening hours, staff will take reasonable steps to ensure that all customers are not causing a nuisance and have moved away from the vicinity of the premises.
 - 3) The volume of background music will be reduced between regulated entertainment finishing and the premises closing.
 - 4) Patrons will be able to call a taxi from within the premises.
 - 5) Taxi drivers will be requested to turn off their engines when waiting for passengers, and to enter the premises to collect their fares, and not sound their horns outside.
 - 6) All staff will be informed of and trained in the dispersal policy.
35. All Door Staff and security staff should be instantly recognisable as such by the use of High Visibility clothing. This shall be for inside the premises as well as outside.
36. The premises shall implement and work to the Challenge 21 Rule, whereby anyone who appears 21 years of age (or below) and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises must be challenged for credible identification.
37. The premises shall subscribe to Radio Link.
38. There will be a scheme for the positioning of CCTV cameras, to be approved by Thames valley Police and the Local Authority.
39. There will be 10 small secure lockers installed somewhere in the premises for the deposit of customers personal effects.

Annex 4 – Plans

**The Licensing Act 2003
(Premises licences and club premises certificates) Regulations 2005
Regulation 33, 34 and Schedule 12
Part A**

**Premises Licence
*Oxford City Council***

Premises Licence Number

09/01041/TRPREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Roppongi
29-31 George Street
Oxford
OX1 2AU

Telephone number

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Live music
Recorded music
Dance
Provision of facilities for dancing
Sale of alcohol

Times the licence authorises the carrying out of licensable activities

Live and recorded music, dance, provision of facilities for dancing:

Monday to Thursday: 17:00 hours to 03:00 hours the following day
Friday to Saturday: 17:00 hours to 03:30 hours the following day
Sunday: 17:00 hours to 02:30 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day
Provided indoors only

Sale of alcohol:

Monday to Thursday: 17:00 hours to 02:30 hours the following day
Friday to Saturday: 17:00 hours to 03:00 hours the following day
Sunday: 17:00 hours to 02:00 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day

The opening hours of the premises

At the discretion of the licence holder

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On sales only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence
Mr Mohammed Adel El-Baghdadi



Registered number of holder, for example company number, charity number (where applicable)
Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol
Paul Anthony Nisbeth

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol
Personal licence number: 09/00814/PER
Licensing Authority: Oxford City Council

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence;
(a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence,

or

(b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions: a) premises where the premises licence authorises plays or films b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001.
4. The maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 150.
5. Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.
6. The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.

Annex 2 – Conditions consistent with the Operating Schedule

7. A minimum of 2 Door Supervisors, all individually registered with the Security Industry Authority, shall be on the premises at all times between 2100 hours and until at least 30 minutes after the last sale of alcohol on any night that the licensable activity ends after Midnight.
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11. Prominent, clear notices shall be displayed at all exit points to advise customers that the area surrounding the premises is an Alcohol Free Zone.
12. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
13. All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 18 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.
14. The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.

Annex 3 – Conditions attached after a hearing by the licensing authority

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18. All staff shall be aware of the law regarding the refusal of service to any person who is drunk or is underage, and shall be aware of how to seek identification from anyone who appears to be underage.
19. A Premises Daily Register shall be kept at the premise. This register will be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premise on each given day. The Premises Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call. The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premise. The Premises Daily Register will also record all incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.
20. All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
21. No drinks shall be served in bottles.
22. Drinks shall be served in non-glassware drinking vessels (e.g. plastic, polystyrene, waxed paper)
Note. Weights and measures legislation requires the use of "stamped glasses" where "meter-measuring equipment" is not in use.
23. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
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25. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system, the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.
26. The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of, Thames Valley Police and the Licensing Authority.

27. The Licence Holder shall implement a written responsible drinking policy to be agreed in writing with Thames Valley Police.
28. The Licence Holder shall implement a written drugs policy to be approved in writing by Thames Valley Police.
29. The Licence Holder shall implement a written dispersal policy to be agreed in writing by Thames Valley Police. The dispersal policy shall include the following provisions:
 - 1) Prominent, clear notices will be displayed at all exits and in the beer garden requesting that customers respect the needs of local residents and leave the premises and the area quietly.
 - 2) At the end of the opening hours, staff will take reasonable steps to ensure that all customers are not causing a nuisance and have moved away from the vicinity of the premises.
 - 3) The volume of background music will be reduced between regulated entertainment finishing and the premises closing.
 - 4) Patrons will be able to call a taxi from within the premises.
 - 5) Taxi drivers will be requested to turn off their engines when waiting for passengers, and to enter the premises to collect their fares, and not sound their horns outside.
 - 6) All staff will be informed of and trained in the dispersal policy.
30. All Door Staff and security staff should be instantly recognisable as such by the use of High Visibility clothing. This shall be for inside the premises as well as outside.
31. The premises shall implement and work to the Challenge 21 Rule, whereby anyone who appears 21 years of age (or below) and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises must be challenged for credible identification.
32. The premises shall subscribe to Radio Link.
33. There will be a scheme for the positioning of CCTV cameras, to be approved by Thames valley Police and the Local Authority.
34. There will be 10 small secure lockers installed somewhere in the premises for the deposit of customers personal effects.

Annex 4 – Plans

**The Licensing Act 2003
(Premises licences and club premises certificates) Regulations 2005
Regulation 33, 34 and Schedule 12
Part A**

**Premises Licence
Oxford City Council**

Premises Licence Number

08/00075/RVPREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Mood Music Cocktail Bar
29-31 George Street
Oxford
OX1 2AU

Telephone number 01865 266123

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Live music
Recorded music
Dance
Provision of facilities for dancing
Sale of alcohol

Times the licence authorises the carrying out of licensable activities

Live and recorded music, dance, provision of facilities for dancing:

Monday to Thursday: 17:00 hours to 03:00 hours the following day
Friday to Saturday: 17:00 hours to 03:30 hours the following day
Sunday: 17:00 hours to 02:30 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day
Provided indoors only

Sale of alcohol:

Monday to Thursday: 17:00 hours to 02:30 hours the following day
Friday to Saturday: 17:00 hours to 03:00 hours the following day
Sunday: 17:00 hours to 02:00 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day

The opening hours of the premises

Monday to Thursday: 17:00 hours to 03:00 hours the following day
Friday to Saturday: 17:00 hours to 03:30 hours the following day
Sunday: 17:00 hours to 02:30 hours the following day
New Year's Eve: 17:00 hours to 04:00 hours the following day

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On sales only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr. Adel Ben Adel El Baghdadi

[REDACTED]

[REDACTED]

Mr. Abdelhay Maarouf

[REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr. Max Law

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number:

08/00826/PER

Licensing Authority:

Oxford City Council

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence;
(a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence,

or

(b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions: a) premises where the premises licence authorises plays or films b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001.
4. The maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 150.
5. Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.
6. The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.

Annex 2 – Conditions consistent with the Operating Schedule

7. A minimum of 2 Door Supervisors, all individually registered with the Security Industry Authority, shall be on the premises at all times between 2100 hours and until at least 30 minutes after the last sale of alcohol on any night that the licensable activity ends after Midnight.
8. No person under the age of 18 will be admitted to the premises
9. At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Thames Valley Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1, July 2004).
10. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
11. Prominent, clear notices shall be displayed at all exit points to advise customers that the area surrounding the premises is an Alcohol Free Zone.
12. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
13. All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 18 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.
14. The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.

Annex 3 – Conditions attached after a hearing by the licensing authority

15. All staff shall be suitably trained for their job function for the premise. The training shall be written into a programme, ongoing and under constant review, and must be available to a relevant Responsible Authority when called upon.
16. No person shall be admitted to the premises less than one hour before cessation of the last licensable activity.
17. Upon completion of a crime survey by Thames Valley Police the Licence Holder shall act accordingly with the recommendations of the survey.
18. All staff shall be aware of the law regarding the refusal of service to any person who is drunk or is underage, and shall be aware of how to seek identification from anyone who appears to be underage.
19. A Premises Daily Register shall be kept at the premise. This register will be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premise on each given day. The Premises Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call. The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premise. The Premises Daily Register will also record all incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.
20. All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
21. No drinks shall be served in bottles.
22. Drinks shall be served in non-glassware drinking vessels (e.g. plastic, polystyrene, waxed paper)
Note. Weights and measures legislation requires the use of "stamped glasses" where "meter-measuring equipment" is not in use.
23. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
24. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance
25. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system, the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.
26. The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of, Thames Valley Police and the Licensing Authority.

27. The Licence Holder shall implement a written responsible drinking policy to be agreed in writing with Thames Valley Police.
28. The Licence Holder shall implement a written drugs policy to be approved in writing by Thames Valley Police.
29. The Licence Holder shall implement a written dispersal policy to be agreed in writing by Thames Valley Police. The dispersal policy shall include the following provisions:
 - 1) Prominent, clear notices will be displayed at all exits and in the beer garden requesting that customers respect the needs of local residents and leave the premises and the area quietly.
 - 2) At the end of the opening hours, staff will take reasonable steps to ensure that all customers are not causing a nuisance and have moved away from the vicinity of the premises.
 - 3) The volume of background music will be reduced between regulated entertainment finishing and the premises closing.
 - 4) Patrons will be able to call a taxi from within the premises.
 - 5) Taxi drivers will be requested to turn off their engines when waiting for passengers, and to enter the premises to collect their fares, and not sound their horns outside.
 - 6) All staff will be informed of and trained in the dispersal policy.
30. All Door Staff and security staff should be instantly recognisable as such by the use of High Visibility clothing. This shall be for inside the premises as well as outside.
31. The premises shall implement and work to the Challenge 21 Rule, whereby anyone who appears 21 years of age (or below) and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises must be challenged for credible identification.
32. The premises shall subscribe to Radio Link

Annex 4 – Plans

See attached sheet (1 x A1 plan)

**The Licensing Act 2003
(Premises licences and club premises certificates) Regulations 2005
Regulation 33, 34 and Schedule 12
Part A**

**Premises Licence
*Oxford City Council***

Premises Licence Number

05/01013/PREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Mood Music Cocktail Bar
29-31 George Street
Oxford
OX1 2AU

Telephone number 01865 726036

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Live music
Recorded music
Dance
Provision of facilities for dancing
Sale of alcohol

Times the licence authorises the carrying out of licensable activities

Live and recorded music, dance, provision of facilities for dancing:
 Monday to Thursday: 17:00 hours to 03:00 hours the following day
 Friday to Saturday: 17:00 hours to 03:30 hours the following day
 Sunday: 17:00 hours to 02:30 hours the following day
 New Year's Eve: 17:00 hours to 04:00 hours the following day
 Provided indoors only
Sale of alcohol:
 Monday to Thursday: 17:00 hours to 02:30 hours the following day
 Friday to Saturday: 17:00 hours to 03:00 hours the following day
 Sunday: 17:00 hours to 02:00 hours the following day
 New Year's Eve: 17:00 hours to 04:00 hours the following day

The opening hours of the premises

Monday to Thursday: 17:00 hours to 03:00 hours the following day

Friday to Saturday: 17:00 hours to 03:30 hours the following day

Sunday: 17:00 hours to 02:30 hours the following day

New Year's Eve: 17:00 hours to 04:00 hours the following day

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On sales only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr. Adel Ben Adel El Baghdadi

[REDACTED]

[REDACTED]

Mr. Abdelhay Maarouf

[REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr. Max Law

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number:

Licensing Authority:

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence:
 - a. at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - b. at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions:
 - a. premises where the premises licence authorises plays or films
 - b. any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - c. any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001.
4. The maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 150.
5. Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.
6. The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.

Annex 2 – Conditions consistent with the Operating Schedule

7. No person under the age of 18 will be admitted to the premises.
8. At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Thames Valley Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1, July 2004).
9. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.'
10. Prominent, clear notices shall be displayed at all exit points to advise customers that the area surrounding the premises is an Alcohol Free Zone.
11. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
12. All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 18 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.
13. The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.
14. A minimum of 2 Door Supervisors, all individually registered with the Security Industry Authority, shall be on the premises at all times between 2100 hours and until at least 30 minutes after the last sale of alcohol on any night that the licensable activity ends after 00:00 midnight.

Annex 3 – Conditions attached after a hearing by the licensing authority

Not applicable

Annex 4 – Plans

See attached sheet (1 x A1 plan)

APPENDIX THREE



The Licensing Dept.

Thames Valley Police Headquarters

Email: licensing@thamesvalley.pnn.police.uk

www.thamesvalley.police.uk

16th March 2022

To: The Licensing Authority- Oxford City Council

Subject: Application for a Premises Licence – London Cocktail Club, 29-31 George Street
(22/00467/PREM)

Thames Valley Police (TVP) have received a new application to carry out licensable activities at 29-31 George Street in the city centre.

This location has previously held a late night alcohol licence for many years, although this lapsed and the site has since not been in use.

This application seeks to introduce a cocktail bar with various licensable activities with hours that mirror the previous terminal hours operated under the previous grant, but seeks to extend the licence from the original 17:00 start time to 11:00.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Alcohol	11:00-02:30	11:00-02:30	11:00-02:30	11:00-02:30	11:00-03:00	11:00-03:00	11:00-02:00
Late Night Refreshment	23:00-03:00	23:00-03:00	23:00-03:00	23:00-03:00	23:00-03:30	23:00-03:30	23:00-02:30
Regulated Entertainment	11:00-03:00	11:00-03:00	11:00-03:00	11:00-03:00	11:00-03:30	11:00-03:30	11:00-02:30
Hours Open to the Public	23:00-03:00	23:00-03:00	23:00-03:00	23:00-03:00	23:00-03:30	23:00-03:30	23:00-02:30

The application also puts forward a raft of conditions to promote the licensing objectives.

TVP have concerns given this area already suffers greatly from crime, disorder, anti social behaviour (ASB) and nuisance resulting from the extensive licensed community (the cumulative effect).

Further, whilst the raft of conditions put forward in the application cover many areas of risk, they do not address all the common key challenges inherent to Oxford, its night time economy (NTE) or indeed the venue will face as a premises geared entirely towards volume alcohol consumption.

Many of these conditions also lack the proper checks and balances to afford both the police and the council's own licensing officers the opportunity to properly interact with the venue and ensure a satisfactory resolution when an issue inevitably occurs (such is the nature of late night alcohol consumption over a long enough time line).

As such TVP wish to lodge our objection.

Cumulative Effect

The City centre was for many years afforded protected status with a special saturation policy (SSP).

As the Committee will be aware the saturation policy concerned itself not with the direct management of any one licensed premises, but recognised the cumulative, significant detrimental effect on the licensing objectives within the geographical area from all of the licensed premises as a whole.

Back in 2021 due to the pandemic, the City Council was not able to properly carry out the statutory consultation process on renewing the SSP. As such, whilst the matter has now thankfully been under consultation, and we hope will be reintroduced, the area is currently in limbo.

However this does not mean the problems have disappeared or eased since the return to normal life, quite the opposite.

Whilst there is no SSP, Home Office section 182 guidance on the licensing Act at 14.42 states:

'The absence of a cumulative impact assessment does not prevent any responsible authority or other person making representations on an application for the grant or variation of a licence on the grounds that the premises will give rise to a negative cumulative impact on one or more of the licensing objectives, However, in each case it would be incumbent on the person making the representation to provide relevant evidence of cumulative impact.'

The council's own most recent licensing policy (February 2021) also states that:

'It must be noted that subsequent concerns remain over crime and disorder following the previous evidence and regard shall be given to evidence until a new cumulative impact assessment is available.'

The policy then goes onto say that *'Responsible Authorities (including Police) as well as members of public can still submit their representations, should they have concerns, regard can still be had to the previous SSP evidence until a new assessment has been completed.'*

[Evidence of recent demand patterns may be found at annex 1 of this bundle, which contains the most recent review of NTE crime demand data carried out by TVP from 2017 until May 2021. Annex 2 is the previous SSP data that the Licensing Authority used]

The City centre NTE from a policing point of view is in a delicate balance. A relatively compact geographical area with a disproportion number of licensed venues, many of whom have late licences, it should also be noted that alcohol and NTE related issues are now no longer just the preserve of the weekends as it used to be. With a large student presence and it now being generally more socially acceptable to go out late night drinking during the weekdays for the general public as well, the

evening and night time economy is now a seven day a week occurrence, with much promotional activity to drive that throughout the week.

The site the applicants have chosen is located within the very heart of Oxford city centre and George Street is one of the main arterial routes to and from the various licensed premises, as well as the transport hubs in and out of the centre. As such, this area sees a significant footfall of the public out in the NTE already.

This site, as has been mentioned has a long history already operating a 3am licence under various guises, by various different operators over the years. Whilst each business and application should of course be judged on its own merits, what has remained consistent when this site has been in operation is the impact having such a 3am licence has on the area.

Not only has the presence of a late night bar at that location added to the saturation of the public under the influence of alcohol in the city centre as whole, but has required a police presence directly on George Street throughout the night and especially at closing time to disperse intoxicated patrons away.

This application seeks a terminal in or around 3am. As can be seen by the data at the back of the bundle, this is very much a critical window. From midnight, onwards alcohol related violence, disorder, ASB and nuisance at licensed premises and within the public spaces of the city centre increases and peaks.

There might be an argument that the site has had a licence there for those hours already and it is not therefore adding to the cumulative effect. This though to our mind is counter intuitive to the ethos of the matter of cumulative effect. It is not a *'one in, one out'* policy, or maintaining the status quo, (the set of circumstance which created the situation and the need for the policy to have to be brought in). It is about recognising that the situation as its stands had tipped a point and the area needs help in evolving back away from large numbers of licensed venues trading in volume alcohol consumption.

Much reference has been made to the premises being geared to *'volume alcohol consumption'*. In reviewing the premises' operation on their website, whilst late night refreshment has been applied for there is only reference to alcohol that can be found. Certainly there also seem to be a number of promotional opportunities glamourizing heavy or excessive alcohol consumption, including:

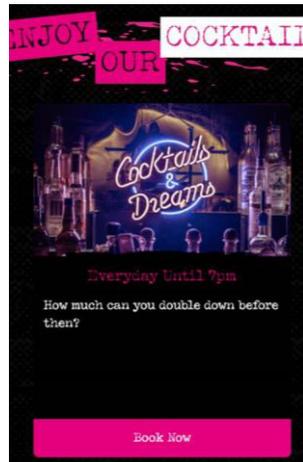
'the work do you won't remember'



'drunk in love'



Or happy hour where the question is posed 'how much can you double down on before then?'



Recently the operators acquired a site in Gun Street in Reading within the Thames Valley region. Whilst this site has only been open for a number of months, the Reading police licensing officer has made Oxford aware that the premises has already had to be spoken to regarding the flyposting of their city centre with:



There are many options open to the sub-committee in deciding this matter. Such are the police's concerns with this application that we request it is not granted on grounds of cumulative impact.

However we are minded that the committee may of course disagree with our concerns and grant the licence as applied for, or seek modification.

Should the subcommittee decide to grant, we ask they consider mitigating the extent of the licence to reduce as best the impact and look to an earlier terminal hour. This is not to the police's mind a desired outcome as it will not actually tackle the issue of cumulative impact and will still introduce a venue geared towards high volume alcohol consumption. This will just help plateau the issues that currently peak around midnight onwards to earlier on in the evening, drawing the issues out.

We would also ask that if the committee is minded to grant, that the operating schedule is revised to include proper and robust conditions to give the premises a more appropriate operating frame work to meet the local challenges of the area.

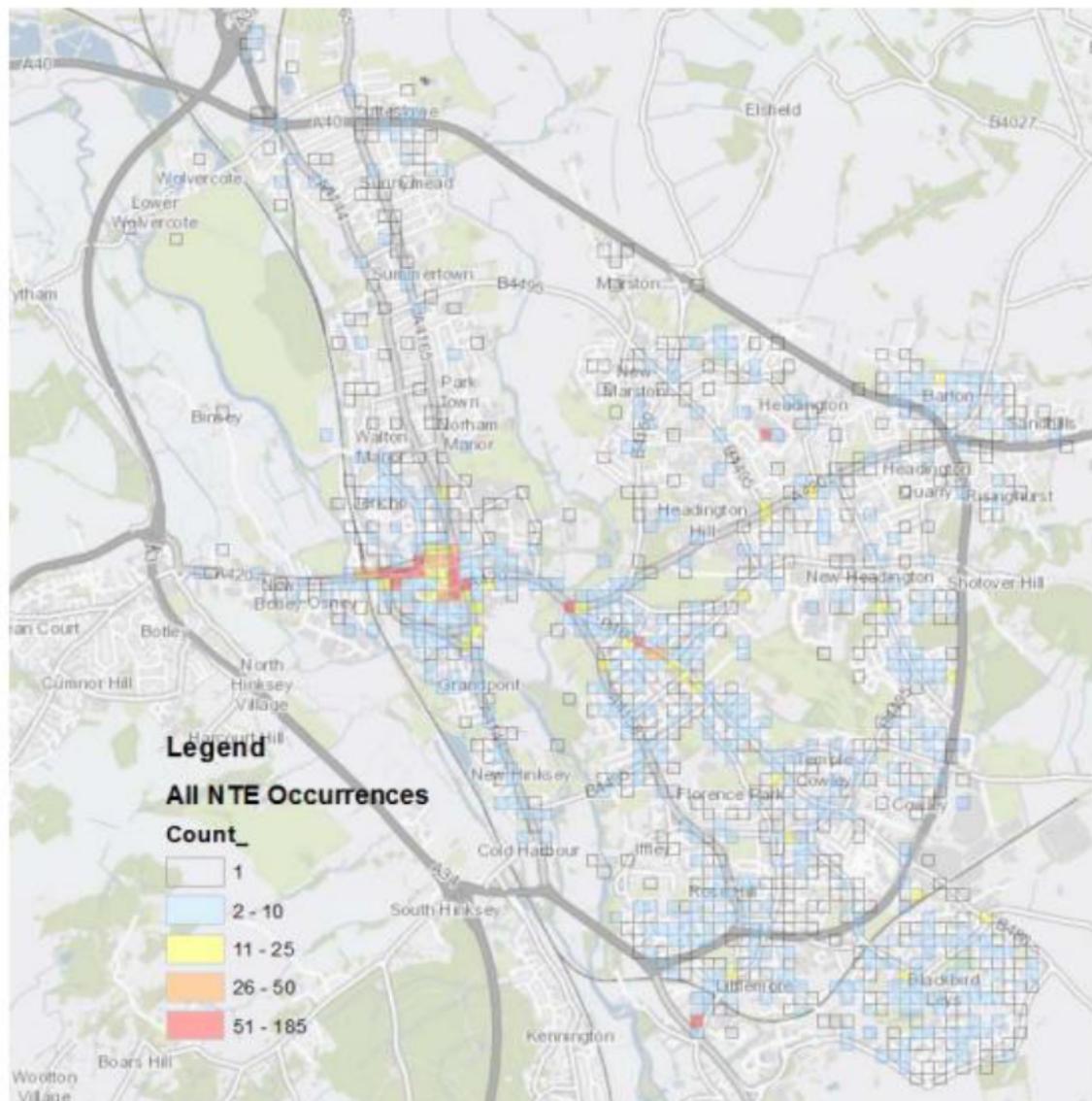
We have taken the liberty of outlining some suggestions, which may be found at annex 3.

Annex 1- Current NTE demand data

GEOGRAPHICAL DISTRIBUTION

Figure 5 below shows a heatmap of NTE occurrence locations in Oxford, using a 100m x 100m grid overlaid on a map of the LPA with the count of occurrences recorded as taking place within each grid square being indicated by the colour of the square.

Figure 5: Fishnet Heatmap of All Oxford NTE Occurrences (Jan '17 - Apr '21)



NTE Hour 1: 21:00 – 22:00

Figure 6: Fishnet Heatmap of NTE Occurrences between 21:00 and 22:00

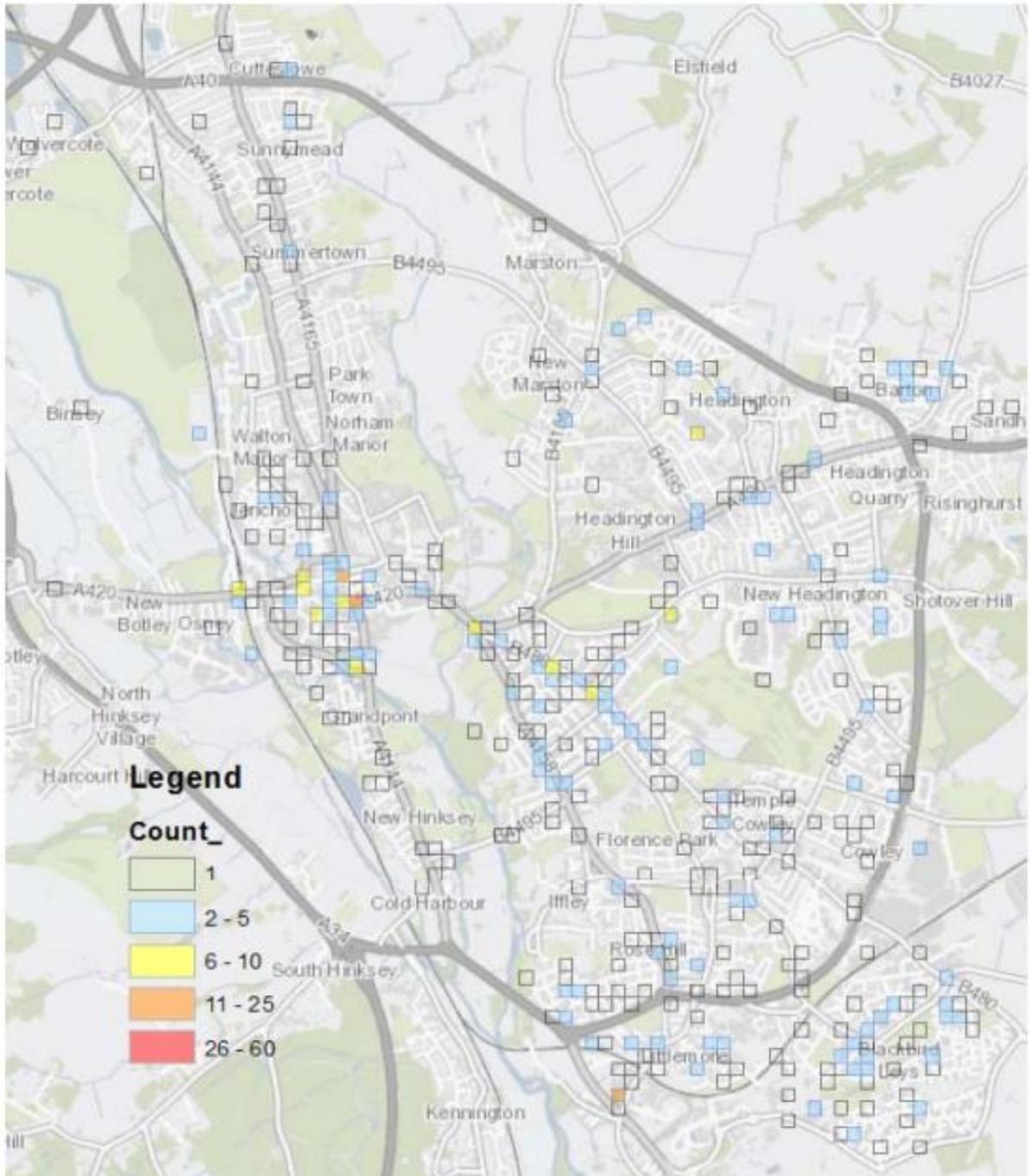


Figure 6 above shows that during the period 21:00 – 22:00 violent occurrences are quite evenly distributed across the city, although with the main hotspots still in the city centre and Cowley Road areas.

NTE Hour 2: 22:00 – 23:00

Figure 7: Fishnet Heatmap of NTE Occurrences between 22:00 and 23:00

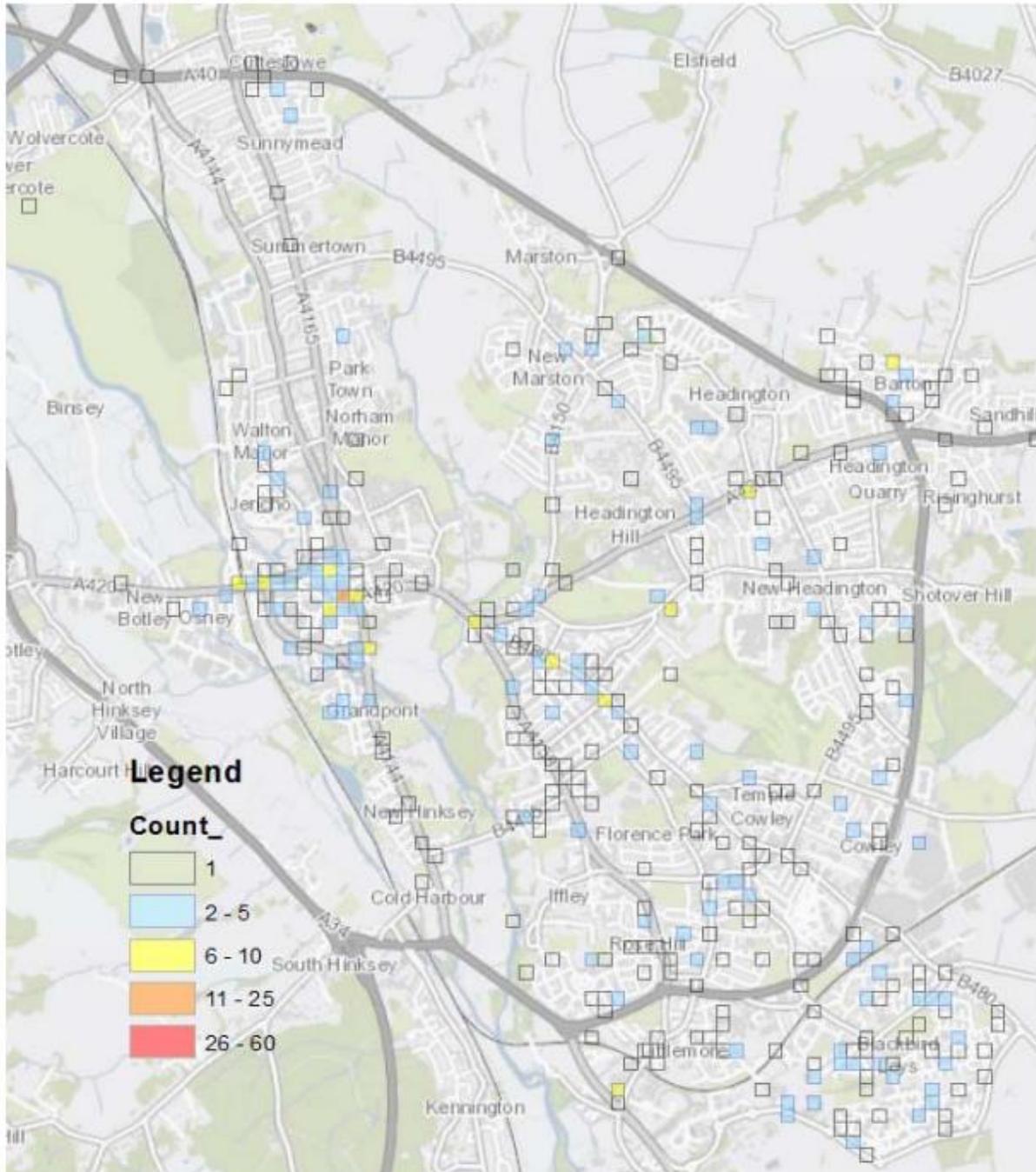


Figure 7 above shows that in the period 22:00 to 23:00 NTE violence appears to be slightly more concentrated in the city centre, still followed by the Cowley Road.

NTE Hour 3: 23:00 – 00:00

Figure 8: Fishnet Heatmap of NTE Occurrences between 23:00 and 00:00

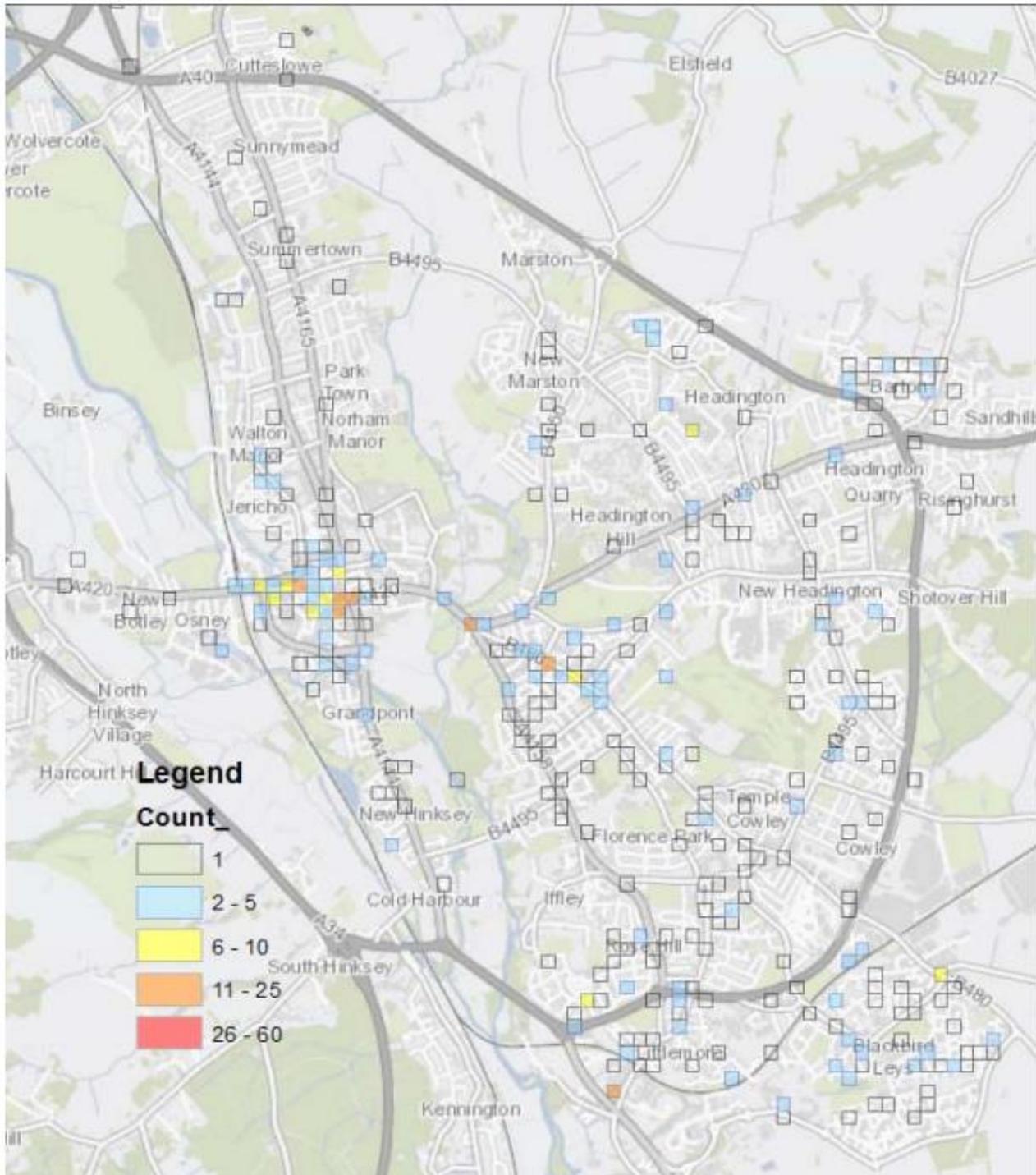


Figure 8 above shows that by the period 23:00 to 00:00 violent NTE occurrences become more focused around the key city centre, Cowley Road and Magdalen roundabout areas.

NTE Hour 5: 01:00 – 02:00

Figure 10: Fishnet Heatmap of NTE Occurrences between 01:00 and 02:00

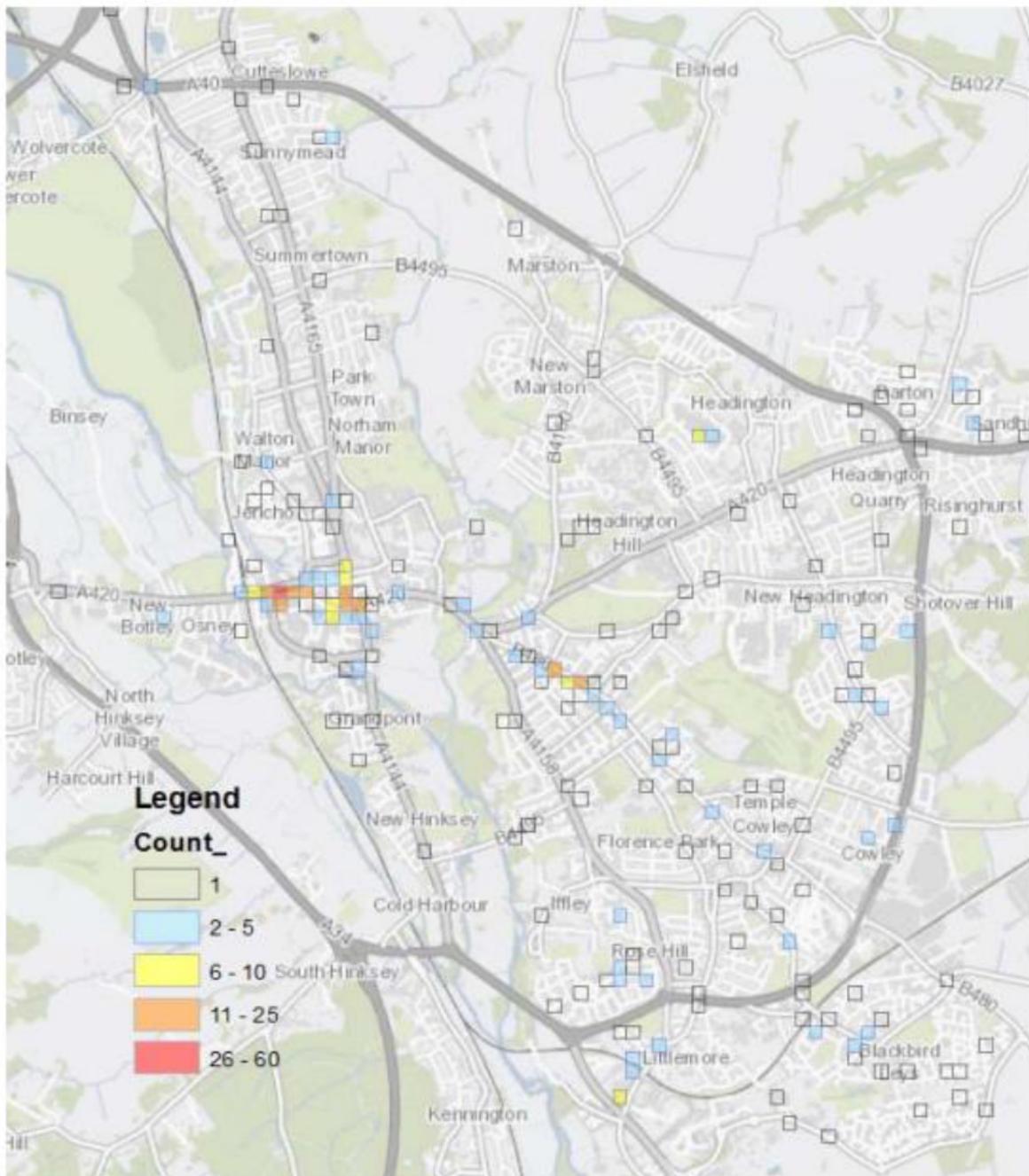


Figure 10 above shows a further escalation in violent occurrence levels in the Park End St / Hythe Bridge St area as well as continued significant levels of violent NTE-related occurrences in Queen St / Cornmarket St and the Cowley Road.

NTE Hour 6: 02:00 – 03:00

Figure 11: Fishnet Heatmap of NTE Occurrences between 02:00 and 03:00

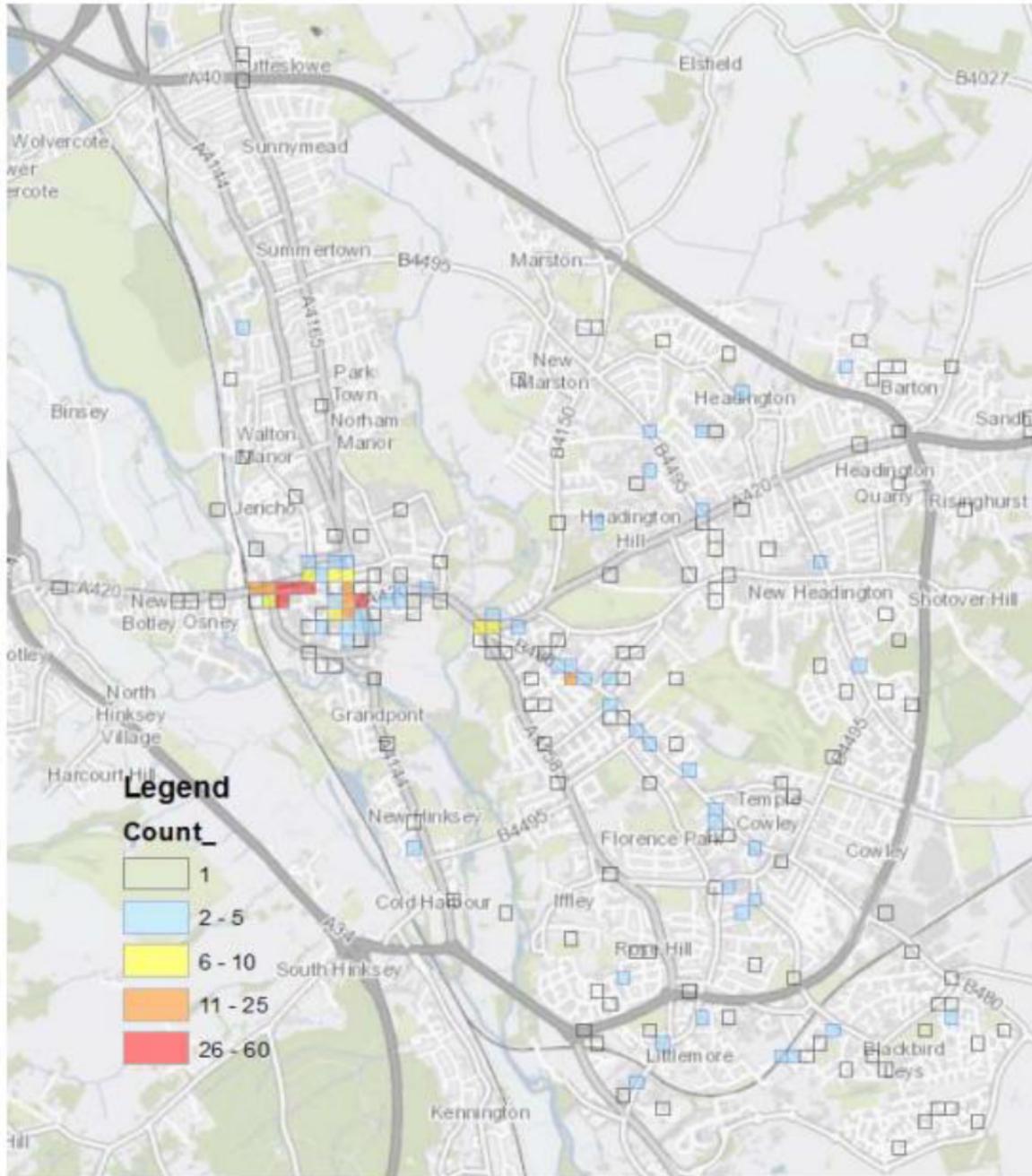


Figure 11 above shows a continued increase in violent occurrence levels in the hour 02:00 to 03:00 in the city centre area, with particularly high levels between Park End St / Hythe Bridge St along towards George St as well as the junction at the South end of Cornmarket St and radiating violence levels in the surrounding areas.

NTE Hour 8: 04:00 – 05:00

Figure 13: Fishnet Heatmap of NTE Occurrences between 04:00 and 05:00

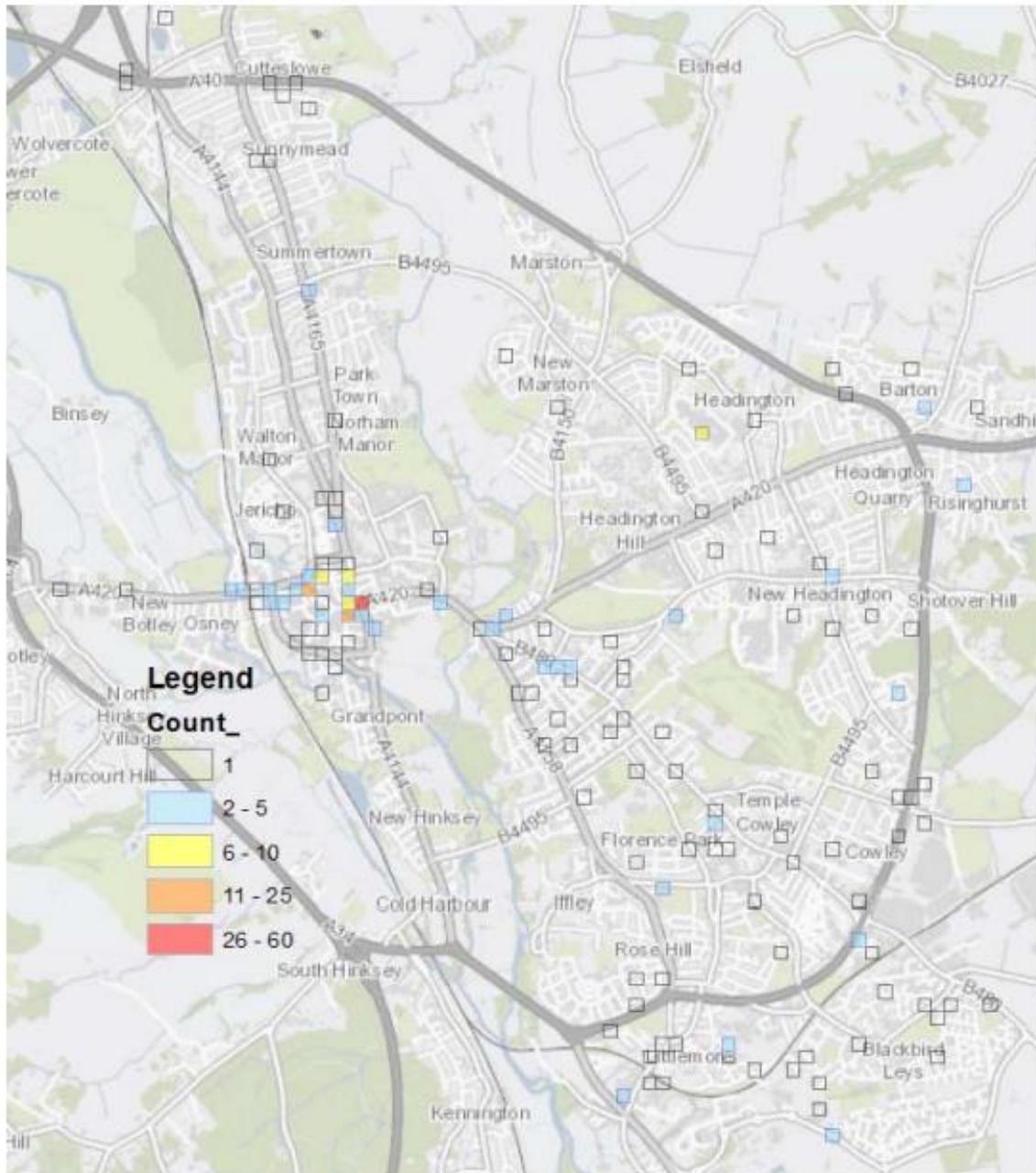
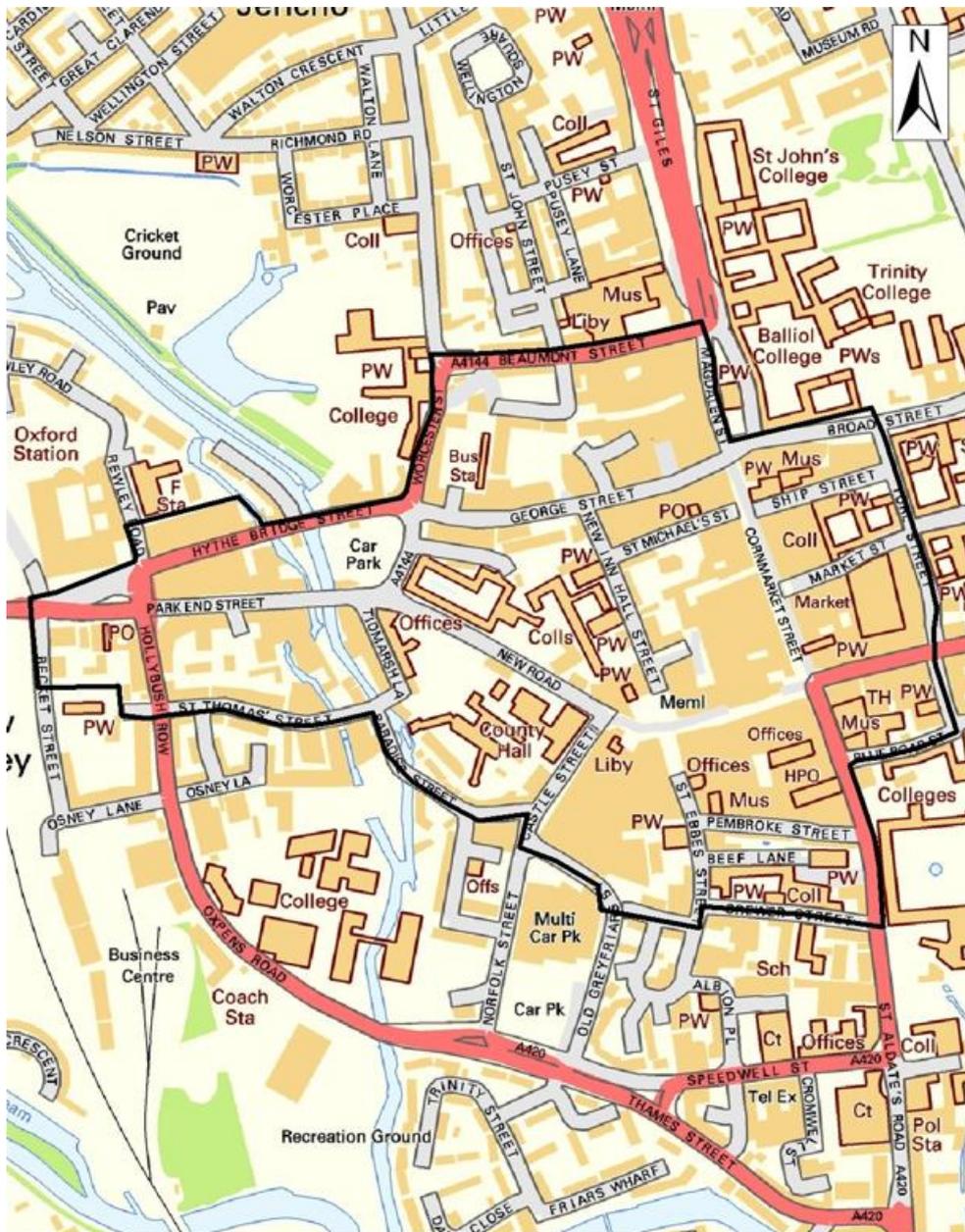


Figure 13 above shows that by the period 04:00 to 05:00 NTE-related violence levels in almost all areas have dropped off very significantly, with the only notable hotspots being the junction at the South end of Cornmarket St and to a lesser extent the South end of Worcester St and Queen St / St Ebbs.

Annex 2- Oxford City Centre SSP

Boundary of the policy area



Licensing Act 2003

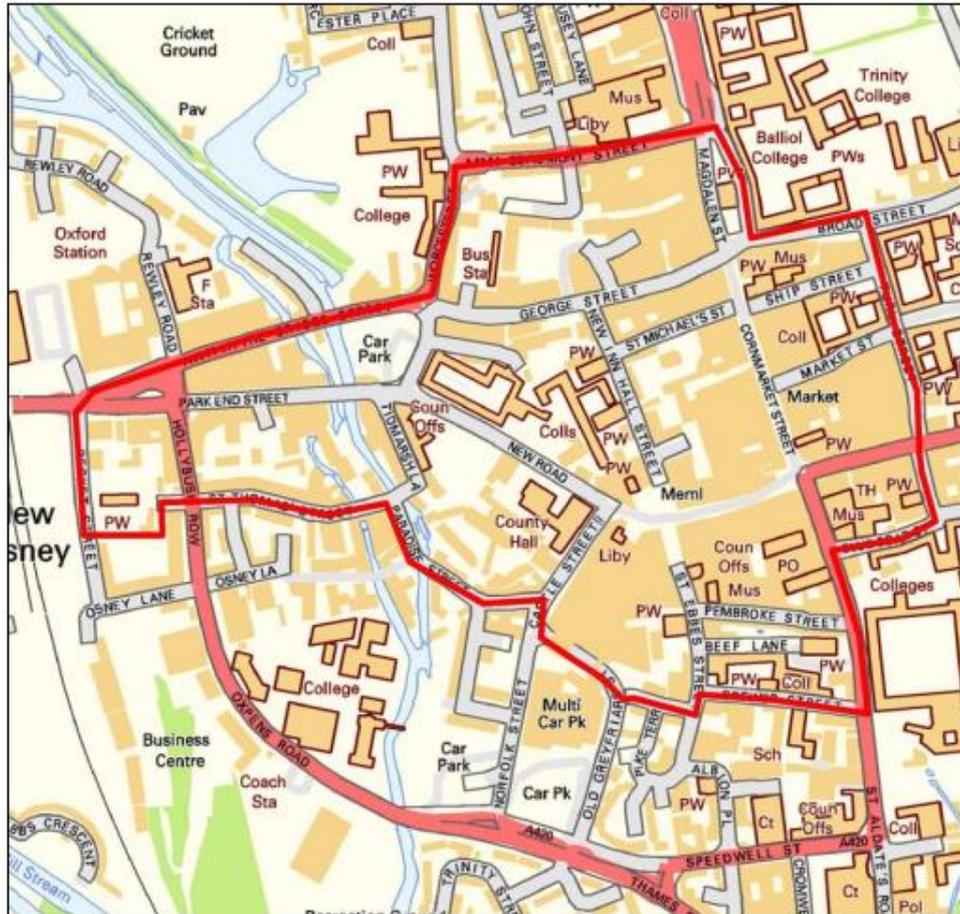
Central Oxford Special Saturation Policy

Scale: 1:5,000

Reproduced from the Ordnance Survey map with the permission of the Controller of Her Majesty's Stationary Office (HMCO).
Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.
Oxford City Council LA100019349



Existing Special Saturation Area for Oxford city



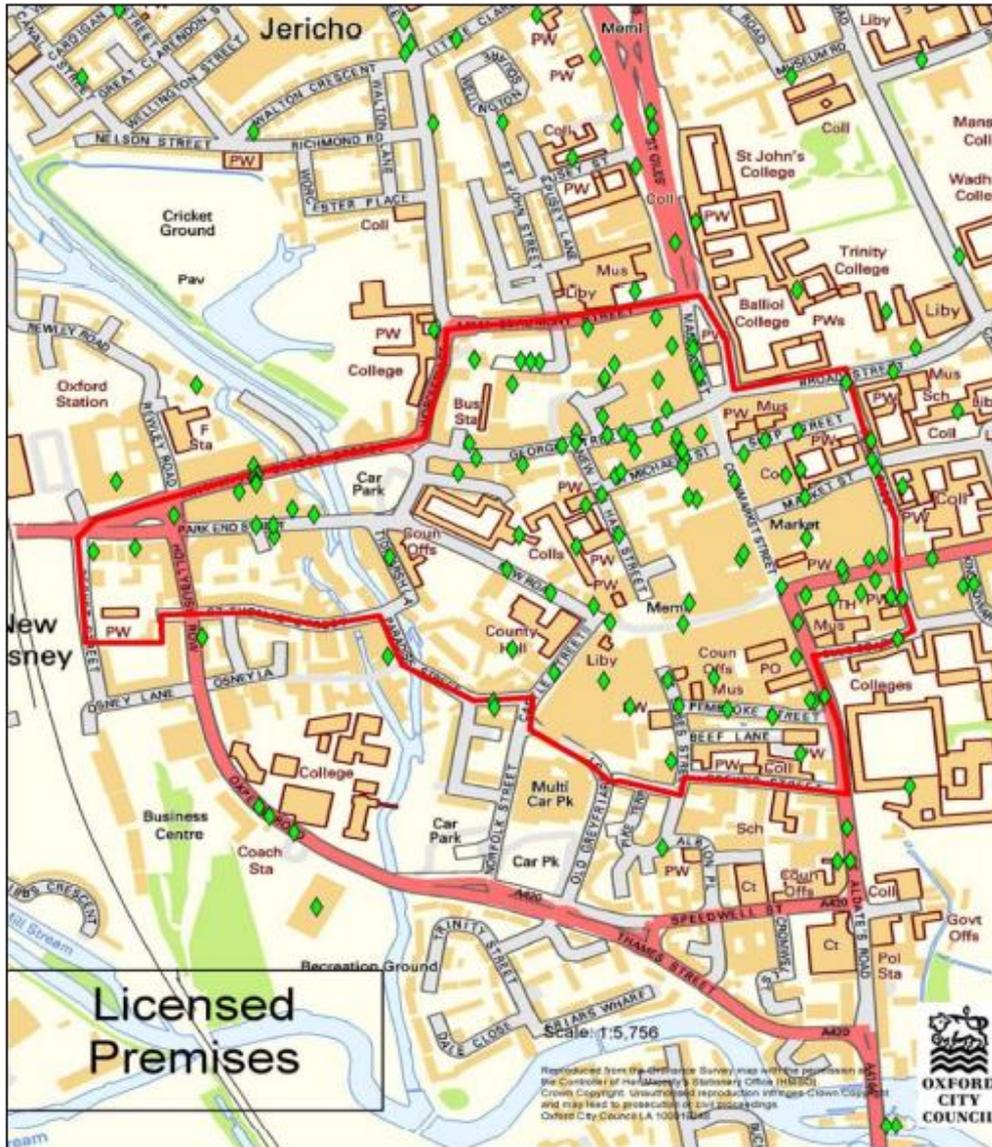
SSP Boundary ———

Comparison of crime data for the Carfax Ward in Oxford City centre for the years 2012, 2013 and 2014.

	2012	2013	2014
ASB	724	579	870
Violence and Sexual Offences	322	406	423
Public Order	322	400	258

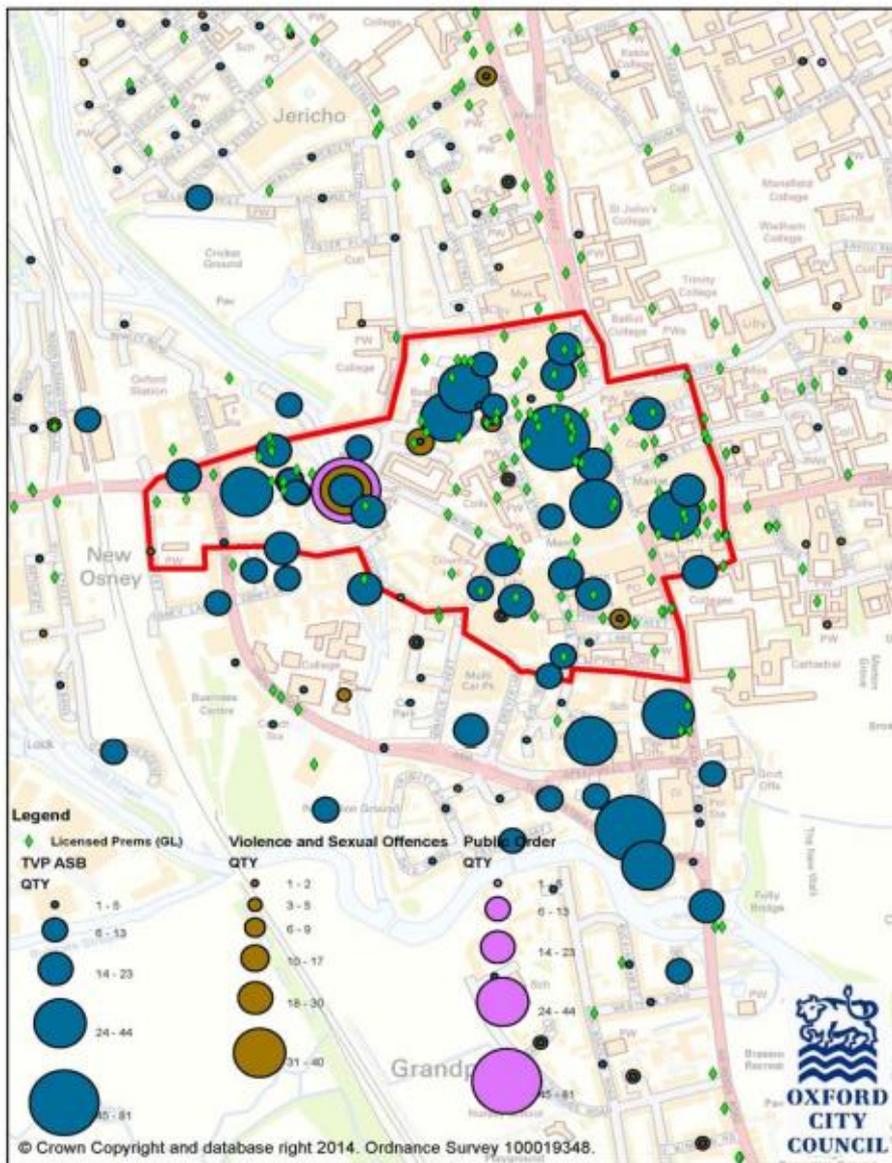
Due to changes in the crime recording standards in 2013 violent crimes was reclassified to violence and sexual offences. Public disorder and weapons were separated into individual classifications.

Map showing locations of licensed premises in Oxford City centre



Map showing concentration of violent incidents and anti-social behaviour incidents in Oxford City centre from February 2014 to May 2015

City Centre Violence and ASB



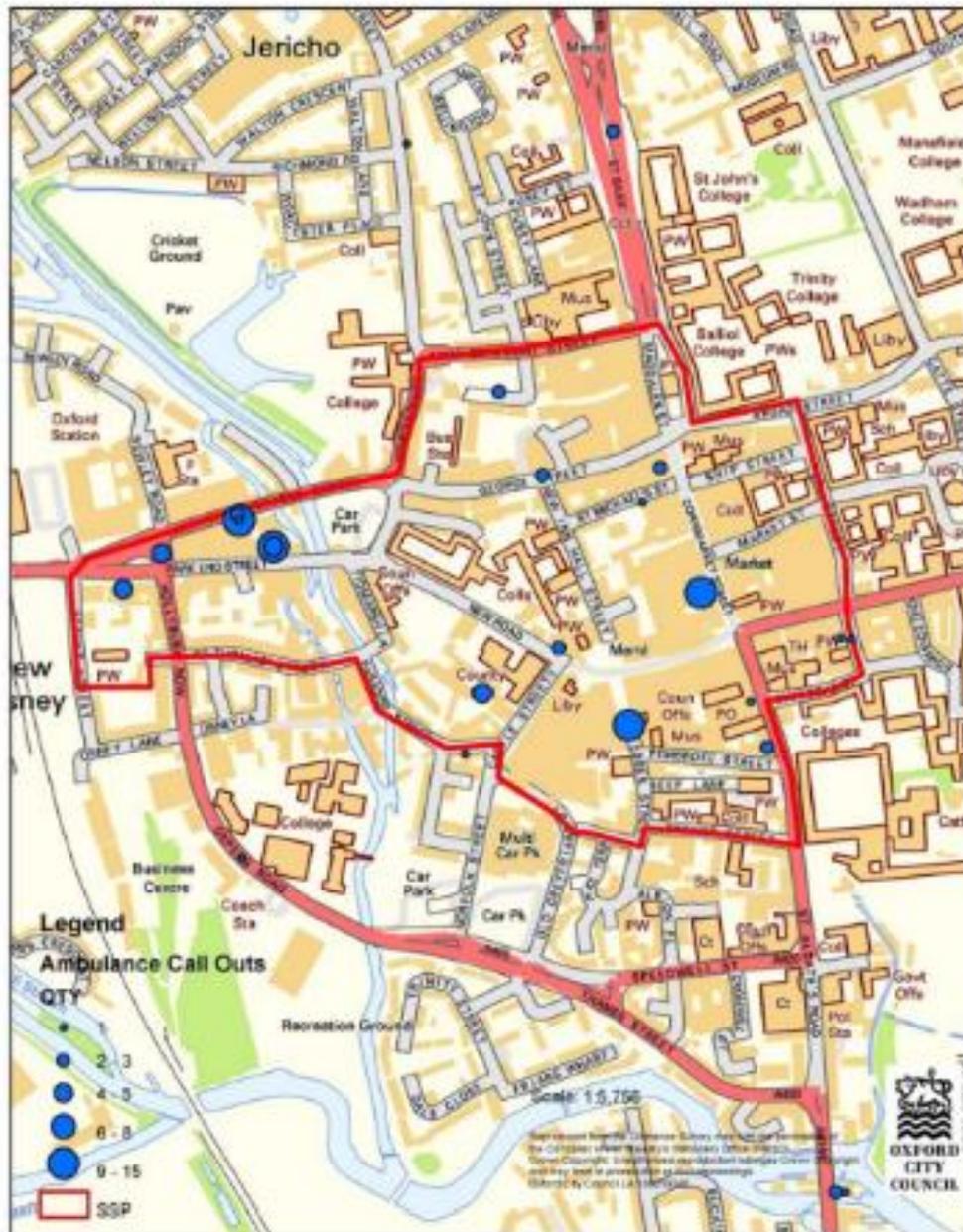
Map showing the number of CCTV incidents from 2010 to 2015 from 19.00 to 07.00 in Oxford City centre.

City Centre CCTV Incidents 2010 -2015



Map showing the number of Ambulance call outs linked to licenced premises from 19.00 to 07.00 in Oxford City centre, from April to September 2013.

City Centre Ambulance Call Outs



Annex 3- Proposed conditions- new grant premises licence

TVP request the following changes in are made to the proposed operating schedule put forward in the application

<p>1.</p>	<p>(a) The Premises Licence Holder shall ensure the premises’ digitally recorded CCTV system cameras shall continually record while the premises are open to the public and recordings shall be kept for a minimum of 31 days with time and date stamping. The entire licensable area shall be covered with the CCTV. There shall be at least one camera positioned at each entry and exit point to monitor any external areas to the premises. At least one staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member shall be trained to access, download and provide copies of CCTV images or data recordings to an authorised officer of Oxford City Council or Thames Valley Police together with facilities for viewing upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such quality as to be able to identify the recorded person in any light.</p> <p>(b) Signage advising customers that CCTV is in use shall be positioned in prominent positions.</p> <p><i>TVP request it is reworded:</i></p> <p>(a) The Premises Licence Holder shall ensure the premises’ digitally recorded CCTV system cameras shall continually record while the premises are open to the public and recordings shall be kept for a minimum <i>rolling period</i> of 31 days with time and date stamping. The entire licensable area shall be covered with the CCTV. There shall be at least one camera positioned at each entry and exit point to monitor any external areas to the premises. At least one staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member shall be trained to access, download and provide copies of CCTV images or data recordings to an authorised officer of Oxford City Council or Thames Valley Police together with facilities for viewing upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such quality as to be able to identify the recorded person in any light.</p> <p>(b) Signage advising customers that CCTV is in use shall be positioned in prominent positions.</p> <p><i>(c)The premises will notify Thames Valley Police Licensing and the Licensing Authority of any breakdown or system failure by way of email immediately that it is noticed. The system will be repaired as soon as practicable. Once repaired the premises will notify Thames Valley Police Licensing and the Licensing Authority by way of email immediately upon the matter being resolved.’ at the end of that condition.</i></p>
<p>2.</p>	<p>An incident log shall be maintained at the premises and made available on request to an authorised officer, the Local Authority or Police. The register shall record the following: A. All crimes reported to the venue. B. All ejections of patrons. C. Any complaints received concerning crime and disorder. D. Any incidents of disorder. E. All seizures of drugs or offensive weapons. F. Any faults in the CCTV system or searching equipment or scanning equipment. G. Any refusal of the sale of alcohol. H. Any visit by a relevant authority or emergency service.</p>

	<p>Is replaced with:</p> <p><i>A Premises Daily Register shall be held at the premises. This Register shall be maintained for a rolling minimum period of 12 months, and shall record:</i></p> <ul style="list-style-type: none"> <i>• The name of the person responsible for the premises on each given day.</i> <i>• The name of the person authorising the sale of alcohol each day.</i> <i>• All calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti-social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call.</i> <i>• Any refusals on grounds of age (to include date, time, member of staff involved, reason for refusal as well as a brief physical description of the person refused)</i> <i>• Any refusals on grounds of intoxication (to include date, time, member of staff involved, reason for refusal as well as a brief physical description of the person refused)</i> <i>• Staff/doorstaff checks of any external and internal areas used by customers</i> <i>• Any items seized by security staff employed at the premises.</i> <i>• The name, SIA number, start and finish time of anyone employed in a security role for that day</i> <i>• Any use of force by SIA registered staff in the effective management of the premises or in ejecting persons from the premises (to include date, time, member of staff involved, reason for force as well as a brief physical description of the person refused)</i> <i>• Weekly checks of the CCTV, to ensure it is fully operational and any faults are dealt with including the time of the check and the person that carried it out.</i> <i>• Any calls by the premises to Thames Valley Police in relation to any crime and disorder or like related matter.</i> <p><i>The Designated Premises Supervisor, or in their absence duly appointed member of staff, shall check the Premises Daily Register on a weekly basis ensuring that it is completed and up-to-date, sign the Premises Daily Register each time that it is checked, and make the Premises Daily Register available for inspection by any Authorised Officer of the Licensing Authority or Thames Valley Police throughout the trading hours of the premises</i></p>
3.	Food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
4.	Notices will be prominently displayed at exits requesting the public to respect the need of local residents and to leave the premises and the area quietly.

5.	Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
6.	No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
7.	The area immediately outside the premises, shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.
8.	<p>Any person permitted to temporarily leave and then re-enter the premises, eg to smoke, shall not be permitted to take drinks or glass containers with them.</p> <p><i>To be replaced with:</i></p> <p><i>Any person leaving or temporarily leaving and to then re-enter the premises, eg to smoke, shall not be permitted to take drinking vessels whether empty or containing any beverage with them.</i></p>
9.	<p>An entry, closure and dispersal policy for controlling the opening of the premises and the departure of customers from the premises at the conclusion of the licensed activities shall be put in place and shall be actively operated. The policy shall be in written form and made available upon request by an authorised officer of the Police and authorised officers. The dispersal policy shall include:</p> <p>(a) at the end of the evening management and staff shall assist with the orderly and gradual dispersal of patrons in line with the written dispersal policy;</p> <p>b) staff members (including door personnel when employed) shall advise patrons to leave the premises quickly and quietly out of respect for neighbours;</p> <p>(c) notices shall be displayed requesting customers to leave quietly and in an orderly manner out of consideration to neighbours and their attention shall be drawn to these notices by members of staff;</p> <p>(d) bottle and drinking receptacles shall be removed from any patron before exiting the premises;</p> <p>(e) customers shall be actively discouraged from assembling outside the premises at the end of permissible hours.</p> <p><i>Is replaced with:</i></p> <p><i>The premises shall implement written policies. Such documents shall include, but not be limited to, the following:</i></p> <ul style="list-style-type: none"> <i>• CCTV</i> <i>• Queuing policy</i> <i>• Condition of entry</i> <i>• Crowd Dispersal</i> <i>• Safeguarding Children & Vulnerable Adults</i>

	<ul style="list-style-type: none"> • <i>Responsible Service of Alcohol</i> • <i>Security Measures</i> • <i>Underage Sales & False Identification</i> • <i>Zero Tolerance Drugs</i> <p><i>From these written policies and operating procedures, the premises licence holder will implement written staff training ensuring that all staff employed at the premises receive full training on those policies that are relevant to their specific role.</i></p> <p><i>Staff shall sign and date training records to confirm they have had, fully understand the training, and that they will carry out their duties in accordance with them. These training records will be retained and made available to the Licensing Authority and/or responsible authority named under the licensing act upon request.</i></p> <p><i>Where subsequent issues or concerns related to one or more of the policy(s) are brought to the premises licence holder's attention by the licensing authority and/or one of the responsible authorities named under the licensing act , the premises licence holder will make amendments as directed by that authority(s).</i></p> <p><i>Hard copies of the most up to date policy/procedures will be kept on the premises. They will be readily accessible to staff for their own reference whilst working, and will be made available to any of the authorities upon request to check for compliance.</i></p>
10.	<p>Staff employed to sell alcohol shall undergo training upon induction. This shall include, but not be limited to:</p> <ul style="list-style-type: none"> • The premises age verification policy • The law relating to underage sales • Dealing with refusal of sales • Recognising valid identity documents not in the English language • Identifying attempts by intoxicated persons to purchase alcohol • Identifying signs of intoxication • Conflict management • How to identify and safeguard vulnerable persons who attend and leave the premises • Identifying signs of drug usage and prevention • The four licensing objectives <p>Such training sessions are to be documented and refreshed every six months. All training sessions are to be documented in English. Records of training shall be made available to an authorised officer Oxford City Council or Thames Valley Police upon request.</p>
11.	<p>The Licence Holder or Designated Premises Supervisor shall become a member of the Pubwatch scheme and a representative shall attend Pubwatch meetings.</p>
12.	<p>There shall be no designated dance floor.</p>
13.	<p>Waiter/waitress service shall be available at all times.</p>
14.	<p>A sound limiting device located in a separate and remote lockable cabinet from the volume control shall be fitted to any musical amplification system and set at a level determined by</p>

	and to the satisfaction of an authorised officer of the Environmental Health Service to ensure that no noise nuisance is caused to local residents. The operational panel of the noise limiter shall then be secured to the satisfaction of officer from the Environmental Health Service. The keys securing the noise limiter cabinet shall be held by the licence holder or authorised manager only, and shall not be accessed by any other person. The limiter shall not be altered without prior agreement with the Environmental Health Service.
15.	<p>A challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.</p> <p>Is replaced with:</p> <p><i>All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 25 years and who is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.</i></p>
16.	The venue is to provide information on local taxi firms and transport links to patrons leaving the venue upon request.
17.	A direct telephone for number for the manager at the premises shall be available and displayed at all times the premises is open. This telephone number is to be made available to residents and businesses in the vicinity upon request.
18.	<p>Notwithstanding conditions 19 and 20 the operation at the premises will be risk assessed and should the risk assessment deem it necessary the requisite number of SIA licensed door supervisors shall be on duty at the premises whilst the event/operation is taking place and up to at least 30 minutes after the event/operation has finished.</p> <p>Is replaced with:</p> <p><i>As part of the written 'security measures' policy condition, the premises licence holder will carry out and implement a written risk assessment regarding the need (if at all) for SIA licenced door supervisors. This will be for day to day standard operation as well as for any special one off events over and above that of normal trade.</i></p> <p><i>The risk assessment will be made readily available to the police or the Licensing Authority upon request and where subsequent issues or concerns related to the security risk assessment are brought to the premises licence holder's attention by either authority, the premises licence holder will make and implement amendments as directed.</i></p> <p><i>Where there is a need for the venue to deploy SIA security on days other than Friday and Saturday there will be no fewer than 2 on duty to avoid issues and risks associated with lone working and safety.</i></p> <p><i>As a basic standard for normal weekend trade, a minimum of three door supervisors, all individually registered with the Security Industry Authority, shall be on the premises every</i></p>

	<i>Friday and Saturday between 20.00 hours and until the premises and immediate vicinity are closed and cleared of customers.</i>
19.	A minimum of two SIA door staff shall be employed at the premises from 9pm until closing on Fridays and Saturdays. <i>Replaced with the above</i>
20.	A minimum of 1 SIA door staff shall be employed at the premises from 9pm until closing on Sunday-Thursday. <i>Replaced with the above</i>
21.	When employed, a register of Door Supervisors shall be kept. The register must show the following details: <ul style="list-style-type: none"> • Full SIA registration number • Date and time that the door supervisor commenced duty, countersigned by the DPS or Duty Manager • Date and time that the door supervisor finished work, countersigned by the DPS or Duty Manager • Any occurrence or incident of interest impacting on any of the four licensing objectives must be recorded giving names of the door supervisor involved. The Door Supervisor register shall be kept at the premises and be available for inspection by an authorised officer of Thames Valley Police, or an authorised officer from Oxford City Council <i>Replaced with the 'daily premises register' condition above as a one stop document</i>
22.	Regular checks of high risk areas for drug use (including the toilets) shall be carried out by door staff and premises staff when door staff are not available.
23.	An active search policy shall be put in place to prevent illegal drugs and weapons being brought on to the premises. The policy shall include, but not be limited to, methods of search, detection, confiscation and disposal and shall be actively operated. The policy shall be in written format and made available upon request to an authorised officer of Oxford City Council or Thames Valley Police. Notices shall also be put in place informing customers that the management reserve the right to conduct an outer body search and/or bag as a condition of entering the premises. <i>To be replaced with the 'premises policies' condition above and also:</i> <i>An active search policy shall be put in place to prevent illegal drugs and weapons being brought on to the premises. Notices shall also be put in place informing customers that the management reserve the right to conduct an outer body search and/or bag as a condition of entering the premises.</i>

24.	The number of patrons (excluding staff) permitted at the premises shall be 150 persons. The Premises Licence Holder shall ensure that there are appropriate management controls to ensure that the occupancy figure is not exceeded at any time.
25.	Doors and windows at the premises are to remain closed after 2300 hours save for access and egress.
26.	No speakers for amplification of regulated entertainment shall be operated on the outside of the premises
27.	Noise emanating from the premises as a result of regulated entertainment shall not exceed 45dB(A) as measured 1 metre from any residential building.
28.	The entrance door at the basement level shall be kept in the "closed" position (except when person exit or enter the premises) at all times when regulated entertainment takes place.
29.	Prominent, clear notices shall be displayed at all exit points to advise customers that the area surrounding the premises is an Alcohol Free Zone.
30.	All staff shall be suitably trained for their job function for the premises. The training shall be written into a programme, ongoing and under constant review, and must be available to a relevant Responsible Authority when called upon.
31.	No person shall be admitted to the premises less than one hour before cessation of the last licensable activity.
32.	The premises may remain open for the sale of alcohol, regulated entertainment and the provision of late night refreshment from the terminal hour for those activities on New Year's Eve through to 4am on New Year's Day
33.	On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00.

TVP request the further addition to the operating schedule of:

34.	<p>The Premises Licence holder (or such person as they nominate) shall provide 14 days prior written notification to the Force Licensing Officer of Thames Valley Police and to the Licensing Authority of:</p> <ul style="list-style-type: none"> • Any one-off event that includes entertainment or a promotion that is not consistent with regular normal trade <p>Such written notifications will include but not be limited to the following details:</p> <ul style="list-style-type: none"> • The name of the person in charge/authorising the sale of alcohol for the
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	<p>duration of the event.</p> <ul style="list-style-type: none"> • The name of any promoters • The name of the any act, DJ's or other such performers involved • The nature of the event. • The date, the commencement and conclusion time of the event. • Security provisions (including numbers and working hours of SIA staff) • Expected numbers attending
35.	The Premises Licence holder shall ensure that all staff employed in a security role at the premises shall wear at all times whilst on duty both inside and outside of the premises high visibility yellow florescent jackets/ vests which clearly identify them as members of the security staff.
36.	SIA Security Personnel will be deployed with digitally recording Body Worn Video (BWV). The BWV will be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an authorised Licensing Officer from the Local Authority together with facilities for viewing upon request, subject to the provisions of the Data Protection Act.
37.	Drinks shall be served in containers made from non-glassware drinking vessels (e.g. polycarbonate. plastic, toughened safety glass or other such material). Note: Weights and measures legislation requires the use of "stamped glasses" where "meter-measuring equipment" is not in use
38.	All bottled drinks (except wine and Champagne) will be decanted into a vessel as described in the non-glassware drinking vessels (e.g. polycarbonate plastic, toughened safety glass or other such material) condition before being given to the customer.
39.	Subject to the agreement of the relevant service provider/ radio link committee. The Premises Licence holder shall operate the "Radio-Link" system of communication during The hours the premises is open to the public, and shall ensure that it is maintained and monitored.
40.	<p>The premises will operate at all times whilst trading an ID verification and scanning system. This will be utilised for all customers wishing to enter the premises. Records shall be kept for a rolling minimum period of 31 days and shall be made available to any authorised Officer of Thames Valley Police or the Licensing Authority upon request, together with facilities for viewing with immediate access by a person qualified to operate the system.</p> <p>The premises will notify Thames Valley Police Licensing and the Licensing Authority of any breakdown or system failure by way of email immediately. The system will be repaired as soon as practicable. Once repaired the premises will notify Thames Valley Police Licensing and the Licensing Authority by way of email immediately.</p>
41.	The premises will at all times whilst the venue is open ensure that any queue that forms outside by their customers is constantly and proactively controlled to ensure that no member of the general public walking past is forced to leave the pavement and walk on the

	road to get around the venues' customers, and that members of the general public are able to queue to use the bus stop located just outside the venue,
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END

APPENDIX FOUR

